

FEDERAL BUREAU OF INVESTIGATION  
FOI/PA  
DELETED PAGE INFORMATION SHEET  
FOI/PA# 1326656-0

Total Deleted Page(s) = 11  
Page 12 ~ Referral/Consult;  
Page 13 ~ Referral/Consult;  
Page 101 ~ Referral/Consult;  
Page 102 ~ Referral/Consult;  
Page 119 ~ b1; b3;  
Page 120 ~ b1; b3;  
Page 123 ~ b1; b3;  
Page 126 ~ b1; b3;  
Page 127 ~ b1; b3;  
Page 129 ~ b1; b3;  
Page 130 ~ b1; b3;

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X Deleted Page(s) X  
X No Duplication Fee X  
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FEDERAL BUREAU OF INVESTIGATION  
FOI/PA  
DELETED PAGE INFORMATION SHEET  
FOI/PA# 1204182-0

Total Deleted Page(s) = 11  
Page 12 ~ Referral/Consult;  
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Page 102 ~ Referral/Consult;  
Page 119 ~ b1; b3;  
Page 120 ~ b1; b3;  
Page 123 ~ b1; b3;  
Page 126 ~ b1; b3;  
Page 127 ~ b1; b3;  
Page 129 ~ b1; b3;  
Page 130 ~ b1; b3;

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66-2542-3-1481

**CHANGED TO**

66-2542-3-53-2192X

31  
NOV 12 1973DH/pv

UNITED STATES GOVERNMENT

## Memorandum

TO : Mr. Jenkins

DATE: June 14, 1973

FROM : T. J. Brownfield

SUBJECT: HANDLING OF MAIL IN FIELD DIVISIONS  
 SUGGESTION 788-73 SUBMITTED BY  
 SA THOMAS J. MOORE, JR.  
 MINNEAPOLIS OFFICE

Mr. Felt \_\_\_\_\_  
 Mr. Baker \_\_\_\_\_  
 Mr. Callahan \_\_\_\_\_  
 Mr. Cleveland \_\_\_\_\_  
 Mr. Conrad \_\_\_\_\_  
 Mr. Gohardt \_\_\_\_\_  
 Mr. Jenkins \_\_\_\_\_  
 Mr. Marshall \_\_\_\_\_  
 Mr. Miller, E.S. \_\_\_\_\_  
 Mr. Soyars \_\_\_\_\_  
 Mr. Thompson \_\_\_\_\_  
 Mr. Walters \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Mr. Baise \_\_\_\_\_  
 Mr. Barnes \_\_\_\_\_  
 Mr. Bowers \_\_\_\_\_  
 Mr. Herington \_\_\_\_\_  
 Mr. Conmy \_\_\_\_\_  
 Mr. Mintz \_\_\_\_\_  
 Mr. Eardley \_\_\_\_\_  
 Mrs. Hogan \_\_\_\_\_

SECURITY INFORMANTS  
GENERAL

Reference is made to the previous memorandum under the above caption which discussed the proposal that channelizing memoranda from security informants be handled in the same manner as reports from extremist informants are handled. This would eliminate the present requirement that copies of security informants' reports be attached to the channelizing memorandum or Form FD-306 (Cover Sheet for Informant Report or Material) which is routed to the respective files of individuals who merely attend an organizational meeting without taking an active part therein.

Intelligence Division believed this was primarily a matter for the field to decide, since, basically, the issue is whether or not the field will still be able to intelligently prepare reports and letterhead memoranda (LHM) with this streamlined use of Forms FD-306. It was proposed and approved that a survey of a representative number of offices handling security work be made before a final decision was made concerning this matter. The survey has now been completed.

Indianapolis and Jacksonville Offices recommended adoption since the proposed procedure would save time in reviewing files for the preparation of reports or LHMs and it would save a substantial amount of space in filing. It was pointed out that Agents preparing channelizing memoranda must use discretion in evaluating them when an informant's statement should be channelized and when the subject's name should be merely listed, however, in view of the numerous meetings which are held of an insignificant nature and in consideration of other factors the idea has merit.

66-2542-3

While New York believed this was an opportune time to take such action it recommended the present Form FD-306 be substantially revised so that it would contain enough information to serve as a basis for a report or LHM. If the FD-306 is revised, New York proposed it contain the contacting Agent's recommendation regarding classification. In addition, if the procedure is adopted, it was noted we should eliminate the regulation about disseminating only two copies of an informant report to another office regardless of the number of subjects or organizations mentioned. A sufficient number of copies of the FD-306 should be sent to take care of all necessary dissemination.

NOT RECORDED

29 JUN 20 1973

JUN 19 1973

Enclosure

ML:am

(2)

6/15/73  
 JUN 22 1973

(CONTINUED - OVER)

ORIGINAL FILED IN 66-16263-2290

Memorandum T. J. Brownfield to Mr. Jenkins

Re: Handling of Mail in Field Divisions

Suggestion 788-73 Submitted By

SA Thomas J. Moore, Jr.

Minneapolis Office

Buffalo and San Francisco were definitely opposed to the idea. The following reasons for retention of our current procedures were given:

- (1) The current system, in addition to providing a numerical count of activities attended by the subject, also permits the case Agent to determine from the informant report the scope of activities which the subject attended. This permits an evaluation of the subject's knowledge of, indoctrination in, and/or adherence to the basic tenets of the organization, which is an essential element of the substantive case investigation.
- (2) Since intelligence information, in addition to information of potential prosecutive value, is an objective of security-type investigations, informant reports provide such information relating to individuals under investigation. This would include, for example, current employment, residence, possible travel, possible participation in public activities and functions of the organization. Such information could refer to individuals present but not actively participating in a meeting, and could conceivably even relate to individuals not present at the meeting. Under the proposed system, this data would not be available to the substantive case Agent. It would indeed require the case Agent to review original informant reports for such information with a resultant expenditure of Agent time. The alternative to the proposed system to meet the foregoing objection would be exceptions to the proposed system which would undoubtedly prove cumbersome in their implementation.
- (3) Manual of Instructions, Section 87, G, 8, c, (2), page 44, states that repetitious and cumulative items may be limited to a representative number of each item set forth fully documented. It does not appear the proposed system would permit such full documentation without review of the original informant report.

Memorandum T. J. Bronfield to Mr. Jenkins  
Re: Handling of Mail in Field Divisions  
Suggestion 788-73 Submitted By  
SA Thomas J. Moore, Jr.  
Minneapolis Office

- (4) Under the current system, the substantive case Agent, in reviewing the channelized memoranda, has in many cases the opportunity of reviewing matters relating to the entire organization, and thus viewing the over-all perspective as it relates to his own cases.
- (5) The saving of filing shelf space would be for a relatively short time, since channelizing memoranda are, for the most part, routinely destroyed upon the preparation of the appropriate report or LHM. San Francisco added that should the Bureau decide to approve such a plan that it should be done on a permissive rather than a mandatory basis.

Due to the foregoing observations, Training Division is of the opinion we should not tamper with our present system which has been working well for both the security and extremist cases.

RECOMMENDATION:

That the suggestion not be adopted and the attached letter be forwarded to the suggester advising him of this action. The idea was acknowledged by prior communication.

TJR  
Em/waw  
JS

September 10, 1973

PERSONAL

REC-38

ST. 114-6-2542-3-1482

Mr. Harry K. Winecoff  
Federal Bureau of Investigation  
San Francisco, California

Dear Mr. Winecoff:

Thank you for the suggestion that Special Agents in Charge be granted authority to approve payments up to a particular amount to certain individuals. After evaluation, it has been decided our current practice should be retained so that close control can be exercised over such matters.

Although favorable action was not taken in this instance, I appreciate the interest you displayed in submitting your idea to me.

Sincerely yours,

CLM Kelley

Clarence M. Kelley  
Director

2 - San Francisco

1 - Field personnel file

1 - Suggestion file

1 - Personnel file of SA Harry K. Winecoff

ML:rsb  
(6) (Suggestion 93-74)

NOTE: Suggests permitting SAC approval of payments up to ☐ for information furnished by a reactivated former Security Informant who was paid on Bureau authority prior to informant's being discontinued.

Intelligence Division advised under current regulations an informant or source who was once paid under Bureau authority cannot subsequently be paid

MAIL ROOM ☒

TELETYPE UNIT ☐

CONTINUED - OVER

Mr. Harry K. Winecoff

NOTE (Continued)

b7E

under SAC authority (Manual of Instructions, Section 130, H, 1, a, and Section 107, L, 2, a, both of which state that SACs have authority to pay up to [ ] for information, but "This applies only to individuals who have never been regularly paid for services or expenses on Bureau authorization.") This Division believed this rule should be retained. A former Security Informant may have been discontinued based on some problem which had arisen, perhaps something bearing on his reliability. It was, therefore, believed that FBIHQ should be in a position to exercise close control over any payments to ex-informants until such time as they are again approved as Security Informants. The volume of such cases is relatively small and it was felt the present rule represents no significant problem for field. Due to these views, Training Division recommends idea not be approved.



#43-74

Date

8/15/73

To:

Director, FBI

From: (Suggester's name)

SA HARRY K. WINECOFF

Division of Assignment

San Francisco

SUGGESTION

Permit SAC approval of payments up to   for information furnished by a reactivated former Security Informant (SI) who was paid on Bureau authority prior to informant's being discontinued.

b7E

SECURITY INFORMANTS

GENERAL

b7E

Current practice or rule (include manual citation as well as facts) Sect. 107 L, 2 Manual of Instructions. SAC may approve payments up to   for security information furnished by persons who have never been regularly paid for services or expenses on Bureau authorization.

Advantages of suggestion and annual savings (include basis for estimate)

It would permit, as in the case of a new potential security informant, the office of origin the opportunity to determine if the former SI has the potential requiring the need for payments on a regular basis. This would eliminate unnecessary communications with the Bureau where former SI's potential does not develop past the initial transitory stage, as often is the case.

*DM*

Disadvantages of suggestion

ST. 114

REC-38 66-2542-3-1482

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for any justified award only if my suggestion is adopted within two years after submission.)

☒ Mr. ☐ Mrs. ☐ Miss

*Harry K. Winecoff, Special Agent*

Signature and Title of Suggester

Recommendations and comments of Division Head

This suggestion has merit and if adopted would further streamline Bureau operations.

*Charles W. Bates*

Signature and Title

Special Agent in Charge

(Do not write in this space - for Bureau use only)

- ③ - Bureau
- 2 - San Francisco
- (1 - 66-1748)
- (1 - Personnel File)

HKW/sdr

(5)

*Letter of approval  
9/10/73 M.L.R.S.B.*

*J.R. TWO*

EXP. PROC.  
38 AUG 17 1973

UNITED STATES GOVERNMENT

# Memorandum

Numbering	_____
Recording	_____
Examining	_____
Ext. Affairs	_____
Files & Com.	_____
Gen. Inv.	_____
Ident.	_____
Inspection	_____
Intell.	_____
Laboratory	_____
Plan. & Eval.	_____
Spec. Inv.	_____
Training	_____
Legal Coun.	_____
Telephone Rm.	_____
Director Sec'y	_____

TO : Mr. Jenkins

DATE: 9/26/73

FROM : T. J. Brownfield

SUBJECT: INFORMANTS - GENERAL  
SUGGESTION 174-74 SUBMITTED BY  
[REDACTED]

OKLAHOMA CITY OFFICE

b6  
b7C

**SUGGESTION:** When converting an informant from one classification to another, suggests the FD form (pink sheet) be block stamped and made serial 1 of the new informant file. For instance, if a 170 (Extremist Informant) was being converted to a 137 (Criminal Informant) and had ten serials, the pink sheet would be serial 1 of the new 137 file and all prior serials would not be changed. These would retain the original file and serial numbers. The new 137 file number would be added to the 170 index card in indices. A charge out would be placed in the 170 file indicating the transfer had been made.

**ADVANTAGES:** Suggester states the informant file would always be complete and all serials would be immediately available to supervisors and investigative personnel. Regarding the security aspect, all material on pending informants would be afforded maximum security and there would be no need of maintaining a closed file on the same informant.

**OBSERVATIONS:** Intelligence Division opposed adoption noting that Form FD-238 (Security Informant Review Sheet) is used by the field in connection with the handling and developing of security informants and sources. Generally, this form is a check-off sheet showing the serial location of all information required in the investigation, handling and developing security informants and sources. The FD-238 must be the top serial of the file at all times. To put it elsewhere would defeat the purpose of the form which is a valuable aid, not only to the case Agent, field supervisor and Inspection Staff, but to anyone who must review the file. In view of the above, FD-238 should not be made a serial nor buried in the file. It was noted the serial numbers from the old file could simply be entered on the pink sheet of the new informant file, if desired.

OCT 2 1973

Special Investigative Division stated Section 108, Manual of Instructions, provides that the pink sheet (FD-237) should always remain on top of all serials and is not to be given a serial number. This pink sheet acts as an index or reminder to the Agent developing the informant that certain things must be secured during the informant's development, such as photograph, identification record, description, etc. It is not used for the purpose of indexing all information in the informant's file. This Division did not agree

Enclosure

ML:rsb

(2)

51 OCT 10 1973

66-2542-3  
NOT RECORDED  
OCT 3 1973

CONTINUED - OVER

ORIGINAL FILED IN

Memorandum T. J. Brownfield to Mr. Jenkins

Re: Informants - General

Suggestion 174-74 Submitted By

[Redacted]  
Oklahoma City Office

b6  
b7C

with the idea since to comply with it, the informant file would be completely purged of all serials and placed in the new file with the pink sheet serving as serial one. Current procedures, when transferring an individual from that of a security informant to a criminal informant or vice versa, would be to establish a new pink sheet in the new informant file and abstract any pertinent information from the original file and place it into the new file. This Division opposed adoption.

Chief Clerk's Desk, Training Division, believes this procedure should not be made mandatory throughout the field. Certain investigative personnel would prefer to have the individual informant files retain their original identity. It would appear that all pertinent background data would be incorporated into a summary memorandum requesting individual be approved as an informant in a different category. This would establish another exception which would only cause additional confusion in working with files and serials. It should be noted that under current procedures files are not consolidated to the extent that all material on one subject would be incorporated into one file regardless of the number of cases the subject is involved in. It is believed this idea should not be approved.

RECOMMENDATION: That the suggestion not be adopted and the attached letter be forwarded to the suggester advising her of this fact.

NPC  
7/11/5

WCS

832

JR

EM/wra

September 28, 1973

PERSONAL

66-2542-3

Federal Bureau of Investigation  
Oklahoma City, Oklahoma

b6  
b7C

Dear [redacted]

Thank you for the suggestion that the pink sheets which are maintained in certain files be made serial one of a new file when the classification is being changed. Consideration has been afforded this proposal and it has been decided our current procedures are preferred since any information which is needed from the old file can be entered on the new pink sheet in the new file.

I appreciate the thoughtfulness you displayed in submitting your idea to me.

Sincerely yours,

C. M. Kelley

MAILED 4  
SEP 28 1973  
FBI

Clarence M. Kelley  
Director

- 2 - Oklahoma City
  - 1 - Field personnel file
  - 1 - Suggestion file
- 1 - Personnel file of [redacted]

(6) (Suggestion 174-74)

NOTE: Based on memorandum T. J. Brownfield to Mr. Jenkins, 9/26/73, re: Informants-General, Suggestion 174-74 Submitted By [redacted] Oklahoma City Office, ML:rsb.

b6  
b7C

- Assoc. Dir. \_\_\_\_\_
- Asst. Dir. \_\_\_\_\_
- Adm. \_\_\_\_\_
- Comp. Syst. \_\_\_\_\_
- Ext. Affairs \_\_\_\_\_
- Files & Com. \_\_\_\_\_
- Gen. Inv. \_\_\_\_\_
- Ident. \_\_\_\_\_
- Inspection \_\_\_\_\_
- Intell. \_\_\_\_\_
- Laboratory \_\_\_\_\_
- Plan. & Eval. \_\_\_\_\_
- Spec. Inv. \_\_\_\_\_
- Training \_\_\_\_\_
- Legal Coun. \_\_\_\_\_
- Telephone Rm. \_\_\_\_\_
- Director Sec'y \_\_\_\_\_

51 OCT 10 1973

MAIL ROOM ☐ TELETYPE UNIT ☐

66-2542-10-295  
ORIGINAL FILED IN 7

#174-174

9/11/73

To: Director, FBI

From: (Suggester's name)

Division of Assignment

Oklahoma City

b6

b7C

SUGGESTION

When converting an informant from one classification to another it is suggested that the FD-pink sheet be block stamped and made Serial 1 of the new informant file. For instance, if a 170 was being converted to a 137 and had ten serials, the pink sheet would be Serial 1 of the new 137 file and all prior serials would not be changed. These would retain the original file and serial numbers. The new 137 file number would be added to the 170 index card in indices. A charge-out would be placed in the 170 file indicating transfer.

*Security mpts - Jan -*

Current practice or rule (Include manual citation as well as facts)

There are no instructions.

Advantages of suggestion and annual savings (include basis for estimate)

The informant file would always be complete and all serials would be immediately available to supervisors and investigative personnel. Regarding security aspect, all material on pending informants would be afforded maximum security and there would be no need of maintaining a closed file on the same informant.

66-2542-3

Disadvantages of suggestion

NOV 1 1973  
170 OCT 3 1973

b6

b7C

(The use by the United States of my suggestion shall not form the basis of a further claim of invention by me, my heirs, or assigns upon the United States. I understand that I will be considered within two years after submission.)

☐ Mr. ☐ Mrs. ☒ Miss

Recommendations and comments of Division Head

This suggestion appears to have merit and I recommend consideration be given for adoption.

*Wilburn K. DeBruler*

WILBURN K. DeBRULER

Special Agent in Charge

21 SEP 14 1973

(Do not write in this space - for Bureau use only)

*Memo Bureau  
to (initials)  
9/26/73, mls:rsb.  
Letter of app. to  
9/28/73, mls:rsb.*

b6

b7C

TWO

3 - Bureau

2 - Oklahoma City (1 - 66-2180) (1 - 67)

40

SEP 14 1973

EXP. PROC. 66-2542-3  
ORIGINAL FILED IN

UNITED STATES GOVERNMENT

## Memorandum

TO: Director, FBI (66-2542),

DATE: 12/3/73

FROM: SAC, 

NOTE: Items 1 through 9 list total numbers; items 10 through 12 list dollar value; furnish details FD-451a. INCLUDE ALL SECURITY INFORMANTS AND SOURCES. DO NOT INCLUDE BLACK EXTREMIST OR WHITE HATE INFORMANTS OR SOURCES.

b7D

SUBJECT: STATUS REPORT (MONTHLY) *GENERAL*  
SECURITY INFORMANTS AND SOURCES  
INTERNAL SECURITY SECTION

Re: Alexandria letter, 11/2/73, and Buairtel to all offices,  
11/7/73, captioned "Status Report - Extremist Informants-  
Extremist Groups (White-Black-Indian), EXTREMIST MATTERS."

	Security Informants	Potential Security Informants	Confidential Sources	Panel Sources
1. Informants (Bureau Approved)				
a. Listed at beginning of month	0	1	13	0
b. Added	0	0	0	0
c. Deleted	0	0	8	0
d. Listed at end of month	0	1	5	0
2. Informants (Under Development)				
a. Listed at beginning of month		0	0	0
b. Added		0	0	0
c. Deleted		0	0	0
d. Listed at end of month		0	0	0

3. Number of Agents assigned exclusively to the development of security informants, confidential sources and panel sources  
None

4. Total amount of money paid to security informants, confidential sources and panel sources for information concerning subversive organizations and individuals under SAC authority.

Services

Expenses

Total

0

0

0

②-Bureau  
1-Alexandria  
ECR:sw  
(3)

## STATISTICAL ACCOMPLISHMENTS

5. Subjects Arrested, FBI Cases
6. Bureau Fugitives (included in Item 5)
7. Subjects Located, FBI Cases (not included in Item 5 or 6)
8. Subjects Arrested, other Federal Agencies
9. Subjects Arrested, State and Local
10. Merchandise Recovered, FBI Cases
11. Merchandise Recovered, State and Local
12. Merchandise Recovered, other Federal Agencies

REC-59

66-2542-3-148

0

0

17 DEC 4 1973

0

EX-105

0

0

0

0

58 JAN 18 1974

FIVE  
JAN 18 1974

**SECURITY INFORMANT ACCOMPLISHMENTS**

*(Summarize Significant Informant Accomplishments for Previous Month.)*

**None**


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**B. DETAILS FOR STATISTICAL ACCOMPLISHMENTS LISTED ON FD-451**

*(Include (1) Corresponding Item # from FD-451; (2) Identity of Case; (3) Field or Bufile #; (4) Type of Accomplishment.)*

**None**

Furnish complete listing quarterly - by the 10th of January, April, July, October; remaining months furnish only pertinent changes.

A. Name, location and number of subversive groups including identities of groups on college campuses, exclusive of those in black extremist, white hate, or espionage matters.	B. Symbol numbers of member informants providing coverage who are members of organizations. Do not list nonmember informants. If no member informant, attach addendum and explain why you do not have member informants. Indicate specific action being taken to develop member informants and date such coverage is anticipated for each group.	C. Identities of individuals or groups who have participated in or are active in planning subversive acts of violence, exclusive of those in black extremist, white hate, or espionage matters.	D. Symbol numbers of informants and sources providing coverage of individuals or groups shown in Column C. If no member informant, attach addendum and explain why you do not have member informants. Indicate specific action being taken to develop member informants and date such coverage is anticipated for each group.
 <p style="text-align: center;">Same</p>		<p style="text-align: center;">Same</p>	



#581-44

Date

2/19/74

Division of Assignment

CINCINNATI

b6  
b7C

To:

Director, FBI

From: (Suggester's name)

SUGGESTION

That a printed form be prepared for use in obtaining receipts for money paid to confidential informants. Two sample forms are being submitted, one to be used where federal income tax is withheld and the other where no tax is withheld.

*Security Informants - General*

Current practice or rule (Include manual citation as well as facts)

Each agent prepares receipts as needed with information as required by Manual of Instructions, Volume 4, Section 107-L item 5 and Section 108, Item 12.

Advantages of suggestion and annual savings (include basis for estimate)

To provide uniform receipts covering all of the Bureau requirements, including the use of unwatermarked paper. To reduce errors and to insure that a complete, properly prepared receipt is obtained at the time payment is made. Unable to determine annual savings.

Disadvantages of suggestion

None known.

66-2542-3-

b6  
b7C

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for within two years after submission.)

☐ Mr. ☒ Mrs. ☐ Miss

Recommendations and comments of Division Head

This appears to me to be an excellent suggestion, and I recommend that it be reconsidered at this time.

*Palmer M. Baken, Jr.*  
PALMER M. BAKEN, JR.  
SAC Signature and Title

(Do not write in this space - for Bureau use only)

NOT RECORDED  
172 MAR 6 1974

ENCLOSURE

3-Bureau (Enc. 2) 1-66-2933  
2-Cincinnati (15/mib) 1-P/P

b6  
b7C

ORIGINAL FILED IN

DATE \_\_\_\_\_

I HEREBY ACKNOWLEDGE RECEIPT OF \_\_\_\_\_

ON THIS DATE FROM SA \_\_\_\_\_

REPRESENTING SERVICES IN THE AMOUNT OF \_\_\_\_\_

AND EXPENSES IN THE AMOUNT OF \_\_\_\_\_

FOR THE PERIOD \_\_\_\_\_

OF THE AMOUNT FOR SERVICES \_\_\_\_\_ WAS WITHHELD  
FOR FEDERAL INCOME TAX PURPOSES.

DATE \_\_\_\_\_

I HEREBY ACKNOWLEDGE RECEIPT OF \_\_\_\_\_

ON THIS DATE FROM SA \_\_\_\_\_

REPRESENTING SERVICES IN THE AMOUNT OF \_\_\_\_\_

AND EXPENSES IN THE AMOUNT OF \_\_\_\_\_

FOR THE PERIOD \_\_\_\_\_

66-2542-3-

ENCLOSURE

Airtel

To: SAC, Albany

2/15/74

From: Director, FBI 66-2542-3-

PERSONAL ATTENTION

STATUS REPORT

1 - Mr. E. S. Miller

EXTREMIST INFORMANTS

1 - Mr. E. W. Walsh

EXTREMIST GROUPS (WHITE-BLACK-INDIAN)

1 - Mr. J. W. Marshall

FD-405, FD-405a, FD-405b

1 - Mr. O. T. Jacobson

EXTREMIST MATTER

1 - Mr. J. D. Jamieson

1 - Mr. W. R. Wannall

STATUS REPORT

1 - Mr. R. L. Shackelford

SECURITY INFORMANTS AND SOURCES

1 - Mr. G. C. Moore

INTERNAL SECURITY SECTION

1 - Mr. E. P. Grigalus

FD-451, FD-451a, FD-451b

1 - Mr. H. A. Newman

SECURITY MATTER

ReBuairtel to all offices dated 4/28/71, captioned as Number One above, and SAC Memorandum 72-6 (B) dated 1/25/72, captioned "Security Informants and Sources, FBI Form Book."

Effective with the status reports due in March, 1974, you should discontinue the utilization of teletypes for submitting this information and revert to the use of the FD-405 and FD-451 forms, which in all instances should be forwarded to Headquarters via registered mail.

This in no way diminishes your responsibility to afford maximum security to this information and you should continue such security in the same manner as you are currently doing in connection with status report information.

3 - All Offices (Personal Attention)

HAN:meg  
(189)

SEE NOTE PAGE TWO

ROUTE IN ENVELOPE

56 APR 17 1974

ORIGINAL FILED IN

Airtel to Albany

Re: Status Report

Extremist Informants

Extremist Groups (White-Black-Indian)

FD-405, FD-405a, FD-405b

Status Report

Security Informants and Sources

Internal Security Section

FD-451, FD-451a, FD-451b

In connection with the submission of these forms, you should assure that you do not include any information which could lead to the identity of any individual extremist or security informant.

NOTE:

See Memorandum G. C. Moore to Mr. W. R. Wannall, dated 2/7/74, captioned as above, prepared by HAN:meg.

Mr. W. R. Wannall

G. C. Moore

STATUS REPORT

EXTREMIST INFORMANTS

EXTREMIST GROUPS (WHITE-BLACK-INDIAN)

FD-405, FD-405a, FD-405b

EXTREMIST MATTER

1 - Mr. E. S. Miller  
1 - Mr. E. W. Walsh  
1 - Mr. J. W. Marshall  
1 - Mr. O. T. Jacobson  
2/7/74

1 - Mr. J. D. Jamieson  
1 - Mr. W. R. Wannall  
1 - Mr. R. L. Shackelford  
1 - Mr. G. C. Moore  
1 - Mr. E. P. Grigalus  
1 - Mr. H. A. Newman

STATUS REPORT

SECURITY INFORMANTS AND SOURCES

INTERNAL SECURITY SECTION

FD-451, FD-451a, FD-451b

SECURITY MATTER

The purpose of this memorandum is to obtain authority to discontinue the use of teletypes (nitels) in submitting extremist and security informant status reports and to revert to the use of the FD-405 and FD-451 forms designed for this purpose.

In April, 1971, in the wake of the Media incident involving the theft of Bureau records, we discontinued the sending of the FD-405 forms through the mail. This additional security was taken in view of the fact that from information developed it was anticipated that additional efforts might be made to steal FBI documents. Subsequently, the security informant status program was instituted and the FD-451 forms were also sent to Headquarters by teletype.

The FD-405 and FD-451 forms are designed to advise on a timely basis information regarding the extremist and security informant programs in each field division and includes the number of informants being utilized, summary of significant information developed, and identities of organizations against which we are targeting our informants. These forms do not

Enclosure

HAN:meg

(12)

66-2542-3. CONTINUED - OVER

NOT RECORDED

48 APR 15 1974

ROUTE IN ENVELOPE

ORIGINAL FILED IN 66-2542-10-510X

Memorandum to Mr. W. R. Wannall

Re: Status Report

Extremist Informants

Extremist Groups (White-Black-Indian)

FD-405, FD-405a, FD-405b

Status Report

Security Informants and Sources

Internal Security Section

FD-451, FD-451a, FD-451b

identify any individual informant or contain information which could lead to the informant's identity. It is now believed that we should discontinue the use of teletypes (six to nine pages per office per month) and revert to the utilization of these forms, which will be forwarded to Headquarters via registered mail. This in no way will diminish the security afforded this information in the field since these forms will be maintained in Headquarters City and will not be disseminated to the resident agencies. The only area where these forms could possibly be stolen would be while in the mail. It has not been our experience that any problems are being encountered in connection with registered mail being forwarded from field offices to Headquarters. In reality, we forward on a daily basis via registered mail all types of confidential information requiring complete security, including top secret.

The savings of money and manpower would be enormous since the current procedure requires that the field must first complete these forms, convert this information then to a teletype, cut a teletype tape in the field for transmitting the teletype to Headquarters, and upon receipt at Headquarters, the information from the teletype must then be converted back to these forms. The information as received in the teletypes is meaningless until converted back to the forms.

It is believed that we can revert to the utilization of these forms without diminishing our security in connection with the information furnished in the FD-405 and FD-451 forms.

CONTINUED - OVER

Memorandum to Mr. W. R. Wannall

Re: Status Report

Extremist Informants

Extremist Groups (White-Black-Indian)

FD-405, FD-405a, FD-405b

Status Report

Security Informants and Sources

Internal Security Section

FD-451, FD-451a, FD-451b

The recommendation has been coordinated with the Security Informant Unit, Internal Security Branch, Intelligence Division.

RECOMMENDATION:

That the above be approved and that the attached airtel be sent to each field office. Appropriate Manual changes will be prepared.

UNITED STATES GOVERNMENT

# Memorandum

1 - Mr. E. P. Grigalus

Assoc. Dir. \_\_\_\_\_  
Dep. AD Adm. \_\_\_\_\_  
Dep. AD Inv. \_\_\_\_\_  
Asst. Dir.:  
Admin. \_\_\_\_\_  
Comp. Syst. \_\_\_\_\_  
Ext. Affairs \_\_\_\_\_  
Files & Com. \_\_\_\_\_  
Gen. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Inspection \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_  
Plan. & Eval. \_\_\_\_\_  
Spec. Inv. \_\_\_\_\_  
Training \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director Sec'y \_\_\_\_\_

TO : Mr. R. L. Shackelford *RS/RSB*

DATE: 6/6/74

FROM : E. P. Grigalus *fb*

SUBJECT: SECURITY INFORMANTS

GENERAL

*pl*  
The Training Division, Quantico, maintains a duplicate list of security informants. These vital records are stored at Quantico in the event of an emergency.

On 5/16/74  spot-checked the informant records maintained at Quantico and found no discrepancies with the original records maintained at FBIHQ.

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b7C

ACTION:

None. For information.

EPG:cb *cb*  
(2)

REC-16

EX-112

66-2542-3-1485  
JUN 10 1974

*Q*  
58 JUN 4 1974



March 1, 1974

PERSONAL

66-2542-3-

[redacted]  
Federal Bureau of Investigation  
Cincinnati, Ohio

b6  
b7C

Dear [redacted]

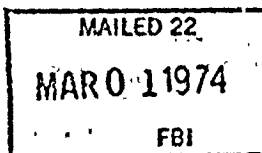
Thank you for the suggestion regarding the approval of two forms for use in obtaining certain receipts. I thought you would be interested to know that similar proposals have been considered previously and not adopted due to legal considerations.

The interest you displayed in submitting your idea to me is indeed appreciated.

Sincerely yours,

C. M. Kelley

Clarence M. Kelley  
Director



- 2 - Cincinnati
  - 1 - Field personnel file
  - 1 - Suggestion file
- 1 - Personnel file of [redacted]

b6  
b7C

(6) (Suggestion 581-74) P. T.  
ML:rsb

NOTE: Suggests two printed forms (samples attached) be prepared for use in obtaining receipts for money paid to confidential informants. One form would be used where Federal income tax is withheld and the other one where no tax is withheld.

CONTINUED - OVER

- Assoc. Dir. \_\_\_\_\_
- Dep. AD Adm. \_\_\_\_\_
- Dep. AD Inv. \_\_\_\_\_
- Asst. Dir.:
- Adm. \_\_\_\_\_
- Cong. & Public Affs. \_\_\_\_\_
- Ext. Affairs \_\_\_\_\_
- Files & Com. \_\_\_\_\_
- Gen. Inv. \_\_\_\_\_
- Ident. \_\_\_\_\_
- Inspection \_\_\_\_\_
- Intell. \_\_\_\_\_
- Laboratory \_\_\_\_\_
- Plan. & Eval. \_\_\_\_\_
- Spec. Inv. \_\_\_\_\_
- Training \_\_\_\_\_
- Off. of Cong. & Public Affs. \_\_\_\_\_
- Telephone Rm. \_\_\_\_\_
- Director Sec'y \_\_\_\_\_

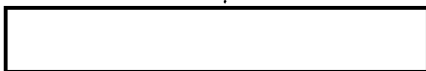
58 MAR 8 1974

MAIL ROOM ☒

TELETYPE UNIT ☐

66-2542-1-863

ORIGINAL FILED IN



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**NOTE (Continued)**

Similar proposals have been considered in past and not adopted. When evaluated, it was pointed out by the Computer Systems Division that it has always been the Bureau's position that we should not use a printed stock-type receipt to document payments made to informants inasmuch as it cannot be determined in advance that receipts would not at a later date be subpoenaed for court cases. The use of a printed receipt would have a tendency to convey to court that such payments are routine whereas receipts not of a uniform nature would have a greater tendency to impress the court that such payments were not scheduled in advance and not merely a routine transaction. Considering the volume of payments made to confidential informants, we have experienced very little difficulty with receipts which are prepared by each Agent at time payment is made to individual informant. It was felt we should maintain position of not permitting printed receipts for general use throughout the field in making payments of this nature. Due to these observations, Training Division recommends current idea not be approved.

July 1, 1974

PERSONAL

ST-105 REC-52

66-2542-3-1486

[redacted]  
Federal Bureau of Investigation  
Oklahoma City, Oklahoma

Dear [redacted]

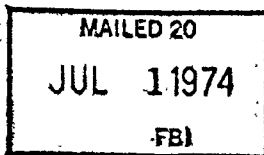
Thank you for the suggestion that Form FD-238 be revised to delete two items and add one notation. You will be interested to know that this form is currently under revision but has not been printed because of the supply on hand. Due to a previous proposal, a notation will appear on the format which will serve the same purpose as the one you mentioned. It is believed the two items you wished deleted are still pertinent and should remain on the form.

I appreciate the interest which led you to submit your idea to me.

Sincerely yours,

C. M. Kelley

Clarence M. Kelley  
Director



- 2 - Oklahoma City
- 1 - Field personnel file
- 1 - Suggestion file
- 1 - Personnel file of [redacted]

ML:rsb  
(6) (Suggestion 851-74)

NOTE: Suggests Form FD-238 (Security Informant Review Sheet) be revised to add the statement "When designated approved informant." Also suggests item 5., "Date and Place of Birth," and "Selective Service Check" be deleted (sample attached)

MAIL ROOM ☒ TELETYPE UNIT ☐

CONTINUED - OVER

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b7C

NOTE (Continued)

Intelligence Division recommended the addition of "When Designated as Approved Informant" to form when current supply depleted. Concerning proposed deletions, it was felt they should be retained on form. Date and place of birth should be on form since it is a review sheet and a reviewer should not have to refer to the description of informant elsewhere in file. With regard to "Selective Service Check," these records are still obtainable and Manual of Instructions, Section 107C, still requires this check. Suggester's statement that check no longer required is inaccurate. It is true youths are no longer (currently) drafted but they are required to register for Selective Service. Training Division notes Form FD-238 is currently under revision to include item, "Date Approved and Serial No. \_\_\_\_\_" (sample attached). Form has not been printed to date due to supply on hand; therefore, it is recommended no further action be taken regarding this matter.

Date

6/14/74

To:

Director, FBI

From: (Suggester's name)

Division of Assignment

Oklahoma City

b6

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SUGGESTION

It is suggested that ~~Form~~ FD 238 be revised to add the statement  
"When designated approved informant."

It is also suggested that #5, "Date and Place of Birth," and #8 (D),  
"Selective Service Check" be deleted, per sample attached.

Security Informants - General

Current practice or rule (include manual citation as well as facts)

Advantages of suggestion and annual savings (include basis for estimate)

Adding the words "When designated approved informant" would make the  
FD-238 uniform with the FD-377 and FD-237. #5, the date and place  
of birth, when obtainable, is part of the description which is already  
noted on the FD 238. #8 (D), the Selective Service Check is no  
longer required. The statement "When designated approved informant"  
would replace the "Date and Place of Birth," #5.

Disadvantages of suggestion

None.

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or  
assigns upon the United States. I understand that I will be considered ~~for an invention award~~ if my suggestion is adopted  
within two years after submission.)

☐ Mr. ☐ Mrs. ☒ Miss

Recommendations and comments of Division Head

I recommend adoption.

(Do not write in this space - for Bureau use only)

ST-105

REC-52

66-2542-3-1186

WILBURN K. DeBRULER, Special Agent  
in Charge

JUN 15 1974

7/2

- ③ - Bureau (Enc. 10)  
2 - Oklahoma City (1 - 66-2180) (1 - 67- )

EX-110  
39 JUN 19 1974

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b6  
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Mark opposite each item the number of the serial or serials in which the information appears. Although these items are regarded as nonvariable, changes may be noted by adding the new serial number and crossing out the old. When form is complete as to all applicable items, the Agent and Field Supervisor should initial the form at the end.

Symbol Number \_\_\_\_\_

Office File \_\_\_\_\_

Type of Informant: ☐ SI ☐ PSI ☐ CS

Bureau File \_\_\_\_\_

Serial No. \_\_\_\_\_

✓ Date Approved and Serial No. \_\_\_\_\_

1. Name \_\_\_\_\_

2. Aliases \_\_\_\_\_

3. Code Name \_\_\_\_\_

4. Bureau advised of Symbol \_\_\_\_\_

5. Date and Place of Birth \_\_\_\_\_

6. Description \_\_\_\_\_

7. Photograph \_\_\_\_\_

8. Background Investigation:

(A) File references checked \_\_\_\_\_

(B) Local Criminal Check \_\_\_\_\_

(C) Bureau Identification Record \_\_\_\_\_

(D) Selective Service Check \_\_\_\_\_

(E) Check of Armed Services Record \_\_\_\_\_

(F) Informants Canvassed \_\_\_\_\_

(G) Reliability Check \_\_\_\_\_

(H) Patriotism \_\_\_\_\_

(I) Reputation \_\_\_\_\_

9. Informant Advised Of:

(A) Not Bureau employee \_\_\_\_\_

(B) Activities Voluntary \_\_\_\_\_

(C) Relationship Confidential \_\_\_\_\_

(D) Bureau Labor Policy \_\_\_\_\_

(E) Not to Retain Copies of Notes - Reports \_\_\_\_\_

(F) Report to be submitted under Code Number and in Third Person \_\_\_\_\_

(G) Payments are Income \_\_\_\_\_

(H) Use Public Telephones \_\_\_\_\_

(I) No Office Contact Personally \_\_\_\_\_

10. Statement of Cooperation \_\_\_\_\_

11. Post Office Box Number Assigned \_\_\_\_\_

12. Informant Indices Card Made \_\_\_\_\_

13. Agent Who Handles Information \_\_\_\_\_

14. Alternate Agent \_\_\_\_\_

15. Concealment and Characterization Guide \_\_\_\_\_

16. Flash Notice Placed \_\_\_\_\_ or Removed \_\_\_\_\_

17. Coverage \_\_\_\_\_

No Serial Number:

Keep on Top of Other Serials in File.

Initials \_\_\_\_\_ Agent

Supervisor

CURRENT FORM FD-238 WHICH HAS NOT BEEN  
PRINTED

ENCLOSURE  
REC-52

66-2542-3-1486

Mark opposite each item the number of the serial or serials in which the information appears. Although these items are regarded as nonvariable, changes may be noted by adding the new serial number and crossing out the old. When form is complete to all applicable items, the Agent and Field Supervisor should initial the form at the end.

Symbol Number \_\_\_\_\_

Office File \_\_\_\_\_

Type of Informant: ☐ SI ☐ PSI ☐ CS

Bureau File \_\_\_\_\_

Serial No. \_\_\_\_\_

1. Name \_\_\_\_\_

2. Aliases \_\_\_\_\_

3. Code Name \_\_\_\_\_

4. Bureau advised of Symbol \_\_\_\_\_

5. **When Designated Approved Informant**

6. Description \_\_\_\_\_

7. Photograph \_\_\_\_\_

8. Background Investigation \_\_\_\_\_

(A) File references checked \_\_\_\_\_

(B) Local Criminal Check \_\_\_\_\_

(C) Bureau Identification Record \_\_\_\_\_

~~(D) Selective Service Check~~ \_\_\_\_\_

~~D~~ ☒ Check of Armed Services Record \_\_\_\_\_

~~E~~ ☒ Informants Convassed \_\_\_\_\_

~~F~~ ☒ Reliability Check \_\_\_\_\_

~~G~~ ☒ Patriotism \_\_\_\_\_

~~H~~ ☒ Reputation \_\_\_\_\_

9. Informant Advised Of:

(A) Not Bureau employee \_\_\_\_\_

(B) Activities Voluntary \_\_\_\_\_

(C) Relationship Confidential \_\_\_\_\_

(D) Bureau Labor Policy \_\_\_\_\_

(E) Not to Retain Copies of Notes - Reports \_\_\_\_\_

(F) Report to be submitted under Code Number and in Third Person \_\_\_\_\_

(G) Payments are Income \_\_\_\_\_

(H) Use Public Telephones \_\_\_\_\_

(I) No Office Contact Personally \_\_\_\_\_

10. Statement of Cooperation \_\_\_\_\_

11. Post Office Box Number Assigned \_\_\_\_\_

12. Informant Indices Card Made \_\_\_\_\_

13. Agent Who Handles Information \_\_\_\_\_

14. Alternate Agent \_\_\_\_\_

15. Concealment and Characterization Guide \_\_\_\_\_

16. Flash Notice Placed \_\_\_\_\_ or Removed \_\_\_\_\_

17. Coverage \_\_\_\_\_

No Serial Number

Keep on Top of Other Serials in File

ENCLOSURE

Initials \_\_\_\_\_ Agent

Supervisor

REC-52

66-2542-3-1486

UNITED STATES GOVERNMENT

## Memorandum

TO : Director, FBI

FROM : SAC, MINNEAPOLIS

DATE: 7/5/74

**CONFIDENTIAL**SUBJECT: STATUS REPORT (MONTHLY)  
SECURITY INFORMANTS AND SOURCES  
INTERNAL SECURITY SECTION

NOTE: Items 1 through 9 list total numbers; items 10 through 12 list dollar value; furnish details FD-451a. INCLUDE ALL SECURITY INFORMANTS AND SOURCES. DO NOT INCLUDE BLACK EXTREMIST OR WHITE HATE INFORMANTS OR SOURCES.

Classified confidential to protect  
and

Re: FD-451 dated 6/4/74

## 1. Informants (Bureau Approved)

- a. Listed at beginning of month
- b. Added
- c. Deleted
- d. Listed at end of month

## Security Informants

16
0
0
16

## Potential Security Informants

7
0
1
6

## Confidential Sources

27
0
0
27

## Panel Sources

1
0
0
1

## 2. Informants (Under Development)

- a. Listed at beginning of month
- b. Added
- c. Deleted
- d. Listed at end of month

16
4
3
17

2
0
1
1

0
0
0
0

## 3. Number of Agents assigned exclusively to the development of security informants, confidential sources and panel sources

none

## 4. Total amount of money paid to security informants, confidential sources and panel sources for information concerning subversive organizations and individuals under SAC authority.

b7E

Services

Expenses

Total

REC-59 66-2542-3-148

## STATISTICAL ACCOMPLISHMENTS

## 5. Subjects Arrested, FBI Cases

0

## 6. Bureau Fugitives (included in Item 5)

0

## 7. Subjects Located, FBI Cases (not included in Item 5 or 6)

4

## 8. Subjects Arrested, other Federal Agencies

0

## 9. Subjects Arrested, State and Local

0

## 10. Merchandise Recovered, FBI Cases

0

## 11. Merchandise Recovered, State and Local

0

## 12. Merchandise Recovered, other Federal Agencies

0

JUL 10 1974

EX-111

DATA REC

2-Bureau (RM)

Classified by 7080

1-Minneapolis

Exempt from GDS, Category 2

MJF/lec

Date of Declassification Indefinite

(3)

100 914 945

**CONFIDENTIAL**



SECURITY INFORMANT ACCOMPLISHMENTS

(Summarize Significant Informant Accomplishments for Previous Month.)

~~CONFIDENTIAL~~

b7D

[redacted] furnished background information, including dates and places of birth, for over 15 PLP and SDS members on whom reports are being prepared. Same source furnished the complete list of members of the local Arab-American Club as well as their photographs.

[redacted] furnished the identities of 2 CPUSA members who moved here from the East Coast. This source also furnished a complete run-down on a district committee meeting of the CPUSA held in June, 1974.

[redacted] transported GUS HALL, General Secretary, CPUSA and the Coordinator of the MDD-CPUSA, to the Minneapolis Airport following the District Committee Meeting of the MDD-CPUSA held in June, 1974, and participated in intimate discussions with them including 5 suspected "FBI informants," none of whom are our sources.

B: DETAILS FOR STATISTICAL ACCOMPLISHMENTS LISTED ON FD-451

(Include (1) Corresponding Item # from FD-451; (2) Identity of Case; (3) Field or Bufile #; (4) Type of Accomplishment.)

1. 7 of FD-451
2. [redacted]
3. [redacted]
4. Location of subject

1. 7 of FD-451
2. [redacted]
3. [redacted]
4. Location of subject



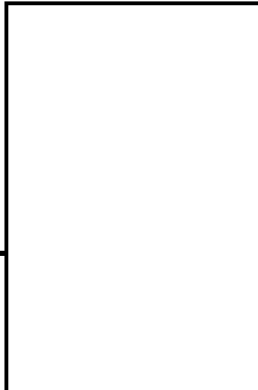
1. 7 of FD-451
2. [redacted]
3. [redacted]
4. Location of subject

1. 7 of FD-451
2. [redacted]
3. [redacted]
4. Location of subject

b6  
b7C  
b7D

~~CONFIDENTIAL~~

Furnish complete listing quarterly - by the 10th of January, April, July, October; remaining months furnish only pertinent changes.

A. Name, location and number of subversive groups including identities of groups on college campuses, exclusive of those in black extremist, white hate, or espionage matters.	B. Symbol numbers of member informants providing coverage who are members of organizations. Do not list nonmember informants. If no member informant, attach addendum and explain why you do not have member informants. Indicate specific action being taken to develop member informants and date such coverage is anticipated for each group.	C. Identities of individuals or groups who have participated in or are active in planning subversive acts of violence, exclusive of those in black extremist, white hate or espionage matters.	D. Symbol numbers of informants and sources providing coverage of individuals or groups shown in Column C. If no member informant, attach addendum and explain why you do not have member informants. Indicate specific action being taken to develop member informants and date such coverage is anticipated for each group.
CPUSA			
SWP			
YSA			
YWLL			
WL			

b7D

CONFIDENTIAL

Furnish complete listing quarterly - by the 10th of January, April, July, October; remaining months furnish only pertinent changes.

A. Name, location and number of subversive groups including identities of groups on college campuses, exclusive of those in black extremist, white hate, or espionage matters.	B. Symbol numbers of member informants providing coverage who are members of organizations. Do not list nonmember informants. If no member informant, attach addendum and explain why you do not have member informants. Indicate specific action being taken to develop member informants and date such coverage is anticipated for each group.	C. Identities of individuals or groups who have participated in or are active in planning subversive acts of violence, exclusive of those in black extremist, white hate or espionage matters.	D. Symbol numbers of informants and sources providing coverage of individuals or groups shown in Column C. If no member informant, attach addendum and explain why you do not have member informants. Indicate specific action being taken to develop member informants and date such coverage is anticipated for each group.
SMC and MPAC	<p>These two are non-membership organizations. Coverage is provided by the following:</p> <div data-bbox="562 566 813 916" style="border: 1px solid black; height: 227px; width: 123px; margin: 10px 0;"></div>		<div data-bbox="1921 385 2003 646" style="transform: rotate(90deg); transform-origin: right top;"><del>CONFIDENTIAL</del></div>
WAM			b7D
			4*

UNITED STATES GOVERNMENT

# Memorandum

TO : Mr. Jenkins

DATE: 8/20/74

FROM : J. D. Jamieson

SUBJECT: FIELD TRAINING PROGRAM  
SUGGESTION 74-75 SUBMITTED BY  
SA [REDACTED] SAN JUAN OFFICE

Assoc. Dir. \_\_\_\_\_  
Dep. AD Adm. \_\_\_\_\_  
Dep. AD Inv. \_\_\_\_\_  
Asst. Dir.:  
Admin. \_\_\_\_\_  
Comp. Syst. \_\_\_\_\_  
Ext. Affairs \_\_\_\_\_  
Files & Com. \_\_\_\_\_  
Gen. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Inspection \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_  
Plan. & Eval. \_\_\_\_\_  
Spec. Inv. \_\_\_\_\_  
Training \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director Sec'y \_\_\_\_\_

*Security Informants*

b6  
b7C

*General*

**SUGGESTION:** That each field supervisor personally accompany each Agent on his squad below grade GS-13 every six months on one contact with an informant or potential informant and on one interview with a subject, suspect or witness. The purpose being to assess the Agent's ability in this vital area of operations and to offer guidance and suggestions in informant development and interviewing technique.

**CURRENT PRACTICE:** Suggester states a new Agent is supervised for the first two weeks in the field by an experienced Agent who at the end of the two weeks submits an analysis of the new Agent's work performance to the SAC noting whether additional training is necessary or certifying that the new Agent can work independently.

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*66-2542-3-*

**ADVANTAGES:** SA [REDACTED] notes that Special Agents spend approximately 85% of the time on the street conducting interviews. Their supervisors essentially administer the communications which the Agents generate as a result of these interviews. It can thus be said that field supervisors do not actually supervise their subordinates 85% of the time. After a new Agent is observed for two weeks in the field by an experienced Agent, his ability or lack of ability to conduct interviews and develop informants is never evaluated for the remainder of his career. The advantage of this idea is to assure Agents of more realistic supervision of that area of their work in which they spend the vast majority of their time and to allow supervisors to learn and to correct the weaknesses of the Agents under their supervision in an area where the supervisor presently has no personal knowledge. This proposal is in the nature of a procedural improvement rather than a financial saving.

ORIGINAL FILED IN 1-48-95

NOT RECORDED  
45 SEP 3 1974

**OBSERVATIONS:** SAC Beane, San Juan, stated existing Bureau instructions require supervisory personnel to engage in on-the-scene supervision as required. This facet of the supervisory responsibility is checked during each annual inspection. It is his opinion that every Agent below grade GS-13 does not require a mandatory on-the-scene analysis of the Agent's interviewing techniques. Certainly, there are some Agents who would require such attention and, in those cases, the

2 AUG 27 1974

Enclosure

ML:cmh

(2)

CONTINUED - OVER

SEP 20 1974

WFO  
FBI

Memorandum J. D. Jamieson to Mr. Jenkins  
Re: Field Training Program  
Suggestion 74-75 Submitted By  
SA  San Juan Office

b6  
b7C

supervisor should attend to that responsibility. The SAC was opposed to initiating a mandatory requirement as described by the suggester.

Intelligence Division noted that interview technique is a highly personalized and individual investigative procedure. Although experience will enable an investigator to refine and polish his technique, it does not follow that a field supervisor necessarily because of his position has the ability, experience or personality to provide guidance or a correct assessment of the technique. Also, for a field supervisor to periodically accompany an investigator for this purpose could adversely affect the investigator's performance and thus adversely affect the objective of the interview. A more proper measure to improve interviewing ability of individual investigators would appear to be to assign those deficient in this area to conduct joint interviews with fellow investigators who have demonstrated proven ability or finesse in this area. As a practical matter, a field supervisor will assign a proven interviewer to assist the less-experienced investigator in instances of delicate interviews. In addition, the less-experienced investigator will seek out a more experienced fellow investigator to assist him as necessary in instances of a complicated or sensitive interview. This Division opposed adoption.

General Investigative Division opposed approval due to the duties presently imposed on supervisory personnel in the various field offices. To initiate a mandatory requirement that a supervisor personally accompany each Agent on his squad below GS-13 every six months would not only increase his workload, but would remove him from his supervisory duties. It would appear a supervisor, in reviewing the investigation conducted by the Agents on his squad, would be able to ascertain those who need assistance in conducting interviews and contacts with informants.

Special Investigative Division opposed the idea noting that our training programs are specifically designed to teach our investigative personnel how to conduct interviews. This Division also pointed out the facts mentioned by the General Investigative Division. At present, our rules require that supervisory personnel, including SACs and ASACs, afford on-the-scene supervision in major cases. The current procedures appear to be entirely adequate.

Inspection Division did not agree with the proposed procedure since a field supervisor from reviewing correspondence prepared by a particular Agent, following the Agent's informant development progress and in day-to-day contacts with his squad members should be able to pretty well assess a particular Agent's performance. If the supervisor is not satisfied with an Agent's work, he can perform on-the-scene evaluation in the nature of that set forth in the proposal.

CONTINUED - OVER

Memorandum J. D. Jamieson to Mr. Jenkins

Re: Field Training Program

Suggestion 74-75 Submitted By

SA [redacted] San Juan Office

b6  
b7C

Due to the foregoing views, Training Division agrees the idea should not be approved.

RECOMMENDATION: That the suggestion not be adopted and the attached letter be forwarded to the suggester advising him of this fact.

*[Handwritten signature]*

*WJG/TJS*

*[Handwritten initials]*

*RS-82*

*[Handwritten signature]*

UNITED STATES GOVERNMENT

# Memorandum

TO : Mr. Jenkins

DATE: April 11, 1975

FROM : W. M. Mooney

SUBJECT: INFORMANT PAYMENTS  
SUGGESTION 589-75 SUBMITTED BY

PORTLAND OFFICE

Assoc. Dir. \_\_\_\_\_  
Dep. AD Adm. \_\_\_\_\_  
Dep. AD Inv. \_\_\_\_\_  
Asst. Dir.:  
Admin. \_\_\_\_\_  
Comp. Syst. \_\_\_\_\_  
Ext. Affairs \_\_\_\_\_  
Files & Com. \_\_\_\_\_  
Gen. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Inspection \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_  
Plan. & Eval. \_\_\_\_\_  
Spec. Inv. \_\_\_\_\_  
Training \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director Sec'y \_\_\_\_\_

b6  
b7C

SUGGESTION: Suggests that Form FD-401 be amended to show, in columnar fashion, date of actual payment, period for which payment made, amount paid for services, and amount paid for expenses (see example attached).

CURRENT PRACTICE: Suggester quotes Manual of Instructions, Section 107, item L. 3. b. (2), page 14, "Amount paid for services and expenses. List by the month or week. Initial justification letter should set forth amount, if any, every paid under SAC authority. Manual of Instructions, Section 130, item I. 2. b. (2), page 5, "Amounts paid for services and expenses. List by month or week commencing with the effective date of Bureau authorization. Initial justification letter should set forth the amount, if any, paid under SAC authority." Manual of Rules and Regulation, Part II, Section 7, item 2. d. (2), page 5, states (re FD-37, Explanation of Charge for Information (Blue Slip)): "... Include on FD-37 the date and place, amount, payee, case, circumstances and purpose, signature and title of claimant, and approval of SAC. The beginning and ending dates of periods covered by payments to informants must be shown..."

ADVANTAGES: [redacted] believes the main advantage of this change is the fact that reporting of informant payments on FD-401 would be more complete and accurate. The FD-401 could be a double check on blue slips (FD-37) submitted and vice versa. It can be seen at a glance if the informant was paid correctly within his specified amounts for the period, and any errors can more readily be noted. The period of payment is available to Agents from the FD-221a in informant's file. This change would make uniform reporting of informant payments on FD-401, FD-37, and FD-221a which is not the case at present.

DISADVANTAGES: Suggester states that having a column for the "period" might be confusing as this would be left blank when informant is paid on SAC authority.

Enclosures

ML:dk

(2)

51 MAY 07 1975

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APR 23 1975

APR 23 1975

APR 23 1975

STET

REC-18

66-2542-3-1488

APR 22 1975

Continued -

APR 23 1975

Memorandum W. M. Mooney to Mr. Jenkins  
Re: Informant Payments  
Suggestion 589-75 Submitted By

Portland Office

b6  
b7C

OBSERVATIONS: Intelligence Division recommended adoption of this idea but allowing more space below each column than is allowed on the attached example. As a general rule, the field when executing Form FD-401 has been setting out the amounts paid for services and expenses on a monthly basis. This monthly basis generally ran one month from the effective date. On occasion when payment dates alone were listed, it would appear that an overpayment was made, however, when checking with the Computer Systems Division, it was determined there was no overpayment because the field listed the month of the payment and not the period for which made. When a blue slip (FD-37) of a field office is sent to Headquarters for reimbursement of funds, that form clearly specifies the period for which payments were made and the amounts are then checked against the authorizations by the Computer Systems Division, which is responsible for the record keeping of confidential expenditures. The implementation of this proposal would result in uniform reporting by the field, readily allow the detection of overpayments and would make for a better record-keeping system. This idea was coordinated with the Computer Systems Division and it concurs in the recommendation for adoption of this suggestion.

Computer Systems Division is in complete agreement with the suggestion.

Due to the foregoing views, Training Division has no objection to revising Form FD-401 as proposed but leaving more space under the categories being added.

RECOMMENDATIONS: (1) That the suggestion be adopted and the attached letter be forwarded to the suggester advising her of this fact.

ASD/ew

(2) On approval, this memorandum will serve as the authority for the Forms Management Desk, Training Division, to take appropriate action.

WRW  
HED

ew

TSS  
8/20

HN

shp  
CB

in

ASD/ew



UNITED STATES GOVERNMENT

# Memorandum

TO :

DATE:

FROM :

SUBJECT:

## Re: EXTREMIST OR SECURITY INFORMANT PROGRESS/JUSTIFICATION LETTER

I. ☐ (a) I recommend that authority be granted to continue captioned informant for a period of \_\_\_\_\_ months effective \_\_\_\_\_ and that he continue to be paid under the authority of the Special Agent in Charge, UACB:

☐ (b) I recommend that authority be granted to pay captioned informant an amount up to \$ \_\_\_\_\_ per ☐ month ☐ week for services rendered on a c.o.d. basis, and up to \$ \_\_\_\_\_ per ☐ month ☐ week for expenses actually incurred for a period of \_\_\_\_\_ ☐ months ☐ weeks effective \_\_\_\_\_.  
(If increase, furnish full justification under "Miscellaneous.")

## II. Membership:

Amount paid for services and expenses:

✓ Payment  
Date

✓ Period for  
Which Paid

✓ Services

✓ Expenses

*Leave space here to*

Number of activities and persons on whom coverage is provided:

*Take 4 miles from here to*

Number of statements (written and oral) submitted: \_\_\_\_\_

Considered stable and reliable ☐ Yes ☐ No (Explain in "Miscellaneous.")

Indoctrinated against disclosure ☐ Yes

Percentage of information verified \_\_\_\_\_

All necessary action taken on information furnished ☐ Yes ☐ No (Explain in "Miscellaneous.")

Advised payments for services are to be considered as income for tax purposes ☐ Yes

ENCLOSURE

66-2542-3-1488

*Leave space for this item to*

Summary of information furnished: *(If more space needed, add addendum.)*

Miscellaneous: *(Furnish steps being taken to advance informant, and any other pertinent information which should be brought to Bureau's attention.)*

UNITED STATES GOVERNMENT

## Memorandum

TO :

DATE:

FROM :

SUBJECT:

## Re: EXTREMIST OR SECURITY INFORMANT PROGRESS/JUSTIFICATION LETTER

I. ☐ (a) I recommend that authority be granted to continue captioned informant for a period of \_\_\_\_\_ months effective \_\_\_\_\_ and that he continue to be paid under the authority of the Special Agent in Charge, UACB.

☐ (b) I recommend that authority be granted to pay captioned informant an amount up to \$ \_\_\_\_\_ per ☐ month ☐ week for services rendered on a c.o.d. basis, and up to \$ \_\_\_\_\_ per ☐ month ☐ week for expenses actually incurred for a period of \_\_\_\_\_ ☐ months ☐ weeks effective \_\_\_\_\_.  
(If increase, furnish full justification under "Miscellaneous.")

## II. Membership:

Amount paid for services and expenses:

Payment  
DatePeriod for  
Which Paid

Services

Expenses

Number of activities and persons on whom coverage is provided:

XEROX COPY of MASTER of REVISED FD-401 (Rev. 4-11-75) (no printing at this time)

Number of statements (written and oral) submitted: \_\_\_\_\_

Considered stable and reliable ☐ Yes ☐ No (Explain in "Miscellaneous.")Indoctrinated against disclosure ☐ Yes

Percentage of information verified \_\_\_\_\_

All necessary action taken on information furnished ☐ Yes ☐ No (Explain in "Miscellaneous.")Advised payments for services are to be considered as income for tax purposes ☐ Yes

ENCLOSURE

Summary of information furnished: *(If more space needed, add addendum.)*

Miscellaneous: *(Furnish steps being taken to advance informant, and any other pertinent information which should be brought to Bureau's attention.)*

April 16, 1975

PERSONAL

REC-7

44-2-3-1477

[redacted]  
Federal Bureau of Investigation  
Portland, Oregon

b6  
b7C

Dear [redacted]

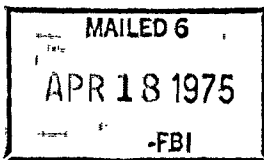
Thank you very much for the suggestion that Form FD-401 be amended to include four additional columns. It is a pleasure for me to advise you this proposal is being adopted and steps will be taken to place it into effect.

I want to take this opportunity to express my appreciation to you for bringing this matter to my attention.

Sincerely yours,

D. M. Kelley

Clarence M. Kelley  
Director



- 2 - Portland
- 1 - Field personnel file
- 1 - Suggestion file

1 - Personnel file of [redacted]

ML:dk

(6) (Suggestion 589-75)

NOTE: Based on memorandum W. M. Mooney to Mr. Jenkins, 4/11/75.  
Re: Informant Payments, Suggestion 589-75 Submitted by [redacted]  
[redacted] Portland Office, ML:dk.

b6  
b7C

Assoc. Dir.  
Dep. AD Adm.  
Dep. AD Inv.  
Asst. Dir.:  
Admin.  
Comp. Syst.  
Ext. Affairs  
Files & Com.  
Gen. Inv.  
Ident.  
Inspection  
Intell.  
Laboratory  
Plan. & Eval.  
Spec. Inv.  
Training  
Legal Coun.  
Telephone Rm.  
Director Sec'y

MAIL ROOM

TELETYPE UNIT

#589-15

Date 3/26/75

To: Director, FBI

From: (Suggester's name)

Division of Assignment

b6  
b7C

Portland

SUGGESTION

~~FORM~~  
It is suggested that FD-401 be amended to show, in columnar fashion, date of actual payment, period for which payment made, amount paid for services, and amount paid for expenses (see example attached).

*Security Informants - General*

Current practice or rule (include manual citation as well as facts)  
(see page 2)

Advantages of suggestion and annual savings (include basis for estimate)

The main advantage of this change is the fact that reporting of informant payments on FD-401 would be more complete and accurate. The FD-401 could be a double check on blue slips (FD-37) submitted, and vice versa. It can be seen at a glance if the informant was paid correctly within his specified amounts for the period, and any errors can more readily be noted. The period of payment is available to Agents from the FD-221a in informant's file. This change would make uniform reporting of informant payments on FD-401, FD-37, and FD-221a, which is not the case at present. There would be no monetary savings.

Disadvantages of suggestion

Having a column for the "period" may be confusing as this would be left blank when informant is paid on SAC authority.

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(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered within two years after submission.)

☐ Mr. ☒ Mrs. ☐ Miss

Secretary

Signature and Title of Suggester

Recommendations and comments of Division Head

It appears suggestion is worthy of consideration.  
Favorable recommendation.

(Do not write in this space - for Bureau use only)

ENCLOSURE

8 det sugg

memo  
McDonnell  
4-11-75  
R-T  
4-16-75

EXP. PROC.

UNRECORDED COPY FILED IN 30 APR 3-1975

Suggestion of

b6  
b7C

Current practice or rule:

Manual of Instructions, Section 107, Item L.3.b.(2),  
Page 14 (10/15/74) states(re FD-401):

"Amount paid for services and expenses. List by the month or week. Initial justification letter should set forth amount, if any, ever paid under SAC authority."

Manual of Instructions, Section 130, Item I.2.b.(2),  
Page 5 (4/15/74) states(re FD-401):

"Amounts paid for services and expenses. List by month or week commencing with the effective date of Bureau authorization. Initial justification letter should set forth the amount, if any, paid under SAC authority."

Manual of Rules and Regulations, Part II, Section 7,  
Item 2.d.(2), Page 5 (9/27/72) states (re FD-37):

..."Include on FD-37 the date and place, amount, payee, case, circumstances and purpose, signature and title of claimant, and approval of SAC. The beginning and ending dates of periods covered by payments to informants must be shown..."

UNITED STATES GOVERNMENT

*Memorandum*

TO :

DATE:

FROM :

SUBJECT:

Re: **EXTREMIST OR SECURITY INFORMANT PROGRESS/JUSTIFICATION LETTER**

I: ☐ (a) I recommend that authority be granted to continue captioned informant for a period of \_\_\_\_\_ months effective \_\_\_\_\_ and that he continue to be paid under the authority of the Special Agent in Charge, UACB.

☐ (b) I recommend that authority be granted to pay captioned informant an amount up to \$ \_\_\_\_\_ per ☐ month ☐ week for services rendered on a c.o.d. basis, and up to \$ \_\_\_\_\_ per ☐ month ☐ week for expenses actually incurred for a period of \_\_\_\_\_ ☐ months ☐ weeks effective \_\_\_\_\_.  
(If increase, furnish full justification under "Miscellaneous.")

## II. Membership:

Amount paid for services and expenses:

Payment  
DatePeriod for  
Which PaidServicesExpenses

Number of activities and persons on whom coverage is provided:

Number of statements (written and oral) submitted: \_\_\_\_\_

Considered stable and reliable ☐ Yes ☐ No (Explain in "Miscellaneous.")Indoctrinated against disclosure ☐ Yes

Percentage of information verified \_\_\_\_\_

All necessary action taken on information furnished ☐ Yes ☐ No (Explain in

66-2542-3 Miscellaneous 8/61  
Advised payments for services are to be considered as income for tax purposes ☐ Yes

ENCLOSURE



Summary of information furnished: *(If more space needed, add addendum.)*

Miscellaneous: *(Furnish steps being taken to advance informant, and any other pertinent information which should be brought to Bureau's attention.)*

UNITED STATES GOVERNMENT

## Memorandum

TO : Mr. Jenkins

DATE: 11/4/74

FROM : J. D. Jamieson

SUBJECT: NATIONAL CRIME INFORMATION CENTER  
SUGGESTIONS 193-75, 194-75 and 195-75  
SUBMITTED BY SA JAMES T. MULROY  
NEW YORK OFFICE

Assoc. Dir. \_\_\_\_\_  
Dep. AD Adm. \_\_\_\_\_  
Dep. AD Inv. \_\_\_\_\_  
Asst. Dir. \_\_\_\_\_  
Admin. \_\_\_\_\_  
Comp. Syst. \_\_\_\_\_  
Ext. Affairs \_\_\_\_\_  
Files & Com. \_\_\_\_\_  
Gen. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Inspection \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_  
Plan. & Eval. \_\_\_\_\_  
Spec. Inv. \_\_\_\_\_  
Training ☒ \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director Sec'y \_\_\_\_\_

SYNOPSIS

Row

SA Mulroy has resubmitted three suggestions which he wishes to be reevaluated since they were not adopted when he originally submitted them in 1968. They concern using our computers for use in breaking down the location of our employees by police precinct; including the police precinct on Form FD-385 which is used in connection with the Criminal Intelligence Program; and, preparing a format on each and every potential Security informants and security informant as well as criminal and potential criminal informants in addition to other identifying data.

GENERAL

Computer Systems Division advised these ideas are technically feasible; however, it is not certain exactly what SA Mulroy had in mind concerning the net results. If the other divisions concur, it was believed a meeting between a Computer Systems Division representative and a NY representative should be scheduled. With respect to the Criminal Intelligence Program, Special Investigative Division had no objection to the procedure but felt that a manual system would be less costly and more efficient providing a daily up-to-date record system, thus eliminating a possible two-month lag in a monthly computer printout.

Special Investigative Division opposed the idea with respect to the computerization of informants' names, addresses and areas of activity broken down by police precincts for security reasons unless NYO is assigned a mini-computer at some time in the future. Intelligence Division believed the idea had merit with respect to security and potential security informants and recommended it be extended to include potential extremist informants and extremist informants.

Due to the problems which might be involved in initiating and maintaining these programs, Training Division believes further study is warranted.

Enclosures Sent 11-8-74  
1 - Mr. Coleman  
1 - Mr. Decker

ML:cmb  
(4)

58 MAR 1975

NOT RECORDED

NOV 12 1974

CONTINUED - OVER

TWO

ORIGINAL FILED IN 62-110968-154

Memorandum J. D. Jamieson to Mr. Jenkins  
Re: National Crime Information Center  
Suggestions 193-75, 194-75 and 195-75  
Submitted By SA James T. Mulroy  
New York Office

RECOMMENDATIONS: (1) That a knowledgeable representative of the Computer Systems Division travel to NYC to determine the feasibility of utilizing ADP to implement these ideas bearing in mind the question of whether the end results visualized by the NYO can be obtained within the time span needed.

(2) Following the above evaluation, a memorandum with recommendations be submitted by the Computer Systems Division to the Suggestion Desk, Training Division.

(3) That the attached letter be forwarded to the suggester advising him of the study to be made.

Memorandum J. D. Jamieson to Mr. Jenkins  
Re: National Crime Information Center  
Suggestions 193-75, 194-75 and 195-75  
Submitted By SA James T. Mulroy  
New York Office

### DETAILS

SUGGESTION 193-75: The police precinct in which an employee resides be indicated in the lower, right-hand corner of Form FD-310 (sample attached).

CURRENT PRACTICE: The information currently required on the above-mentioned form is stored in the computer for use of Payroll Unit.

ADVANTAGES: Suggester states this would provide breakdowns of employees into the various police precincts, and so enable individuals concerned with Buplan and personnel matters to have monthly run-offs by precinct of all Bureau employees in the field office territory. It would also provide a breakdown of employees which would be available at all times to assist in various investigative operations which would occur from time to time. The principal advantage is the full use of source data, which is already stored in the computer system, in order that a true overhead or administrative function could be turned into an actual investigative aid for the field office and implementation of metropolitan RA plan.

OBSERVATIONS: Computer Systems Division advised this is technically feasible; however, it is difficult to determine exactly what SA Mulroy has in mind concerning the net results. A format of a listing recommended by the Data Processing Section might possibly coincide with the suggester's thoughts on this subject. Format is as follows:

#### New York Precinct Number

#### New York Office Employees

Name  
Address  
Phone Number  
Type Employee (Agent,  
Clerical, Steno)  
Where Employed (Division,  
Squad, Unit)

Any additional listing based on the above data elements could be produced as needed (e. g., listing by street address within police precinct number or by name

Memorandum J. D. Jamieson

Re: National Crime Information Center  
Suggestions 193-75, 194-75 and 195-75  
Submitted By SA James T. Mulroy  
New York Office

((alphabetically)) within police precinct number). Computer Systems Division advised since the results to be obtained are not clear that it would be preferable that a meeting between a Computer Systems Division representative and SA Mulroy take place prior to any implementation of the suggestions submitted by him.

SUGGESTION 194-75: That space be provided on Form FD-385 (Criminal Intelligence Program), sample attached, for inclusion of the police precinct in which the subject resides. The police precinct together with residence, business and hangouts of all hoodlums would be placed in the computer system for use in Criminal Intelligence matters.

CURRENT PRACTICE: Suggester states NYO, after a review of the data which has been furnished on the current FD-385, has received ADP breakdowns of La Cosa Nostra (LCN) in the NY territory as follows:

Family Affiliation - Showing Bufile, name and rank of individual, status, and the source for individual's family affiliation.

Illegal Activity - Showing Bufile, name of individual and family affiliation.

Legitimate Enterprise - Showing Bufile, name of individual and family affiliation.

Year of Birth - Showing Bufile, name of individual and family affiliation.

Place of Birth - Same.

ADVANTAGES: SA Mulroy states from the above data and from a review of FD-385, it is possible to determine such items as the number of soldiers in LCN which were born in Naples and who happens to be between five feet eight inches and five feet nine inches tall and the fact that their complexions may be swarthy or olive. This data is of little or no assistance to the investigative function for individuals working in the Criminal Intelligence Program. Due to the number of LCN and hoodlum figures active in the large metropolitan area, it would be a distinct investigative aid to have the breakdown by police precinct of the organized criminal figures. By breaking the NYO into metropolitan resident agencies (RAs), it will be necessary to accumulate data by territory as an effective tool in the investigation of organized crime. This is not to be considered a suggestion for NYO only, but also for the Chicago area. The city of Chicago is divided

Memorandum J. D. Jamieson  
Re: National Crime Information Center  
Suggestions 193-74, 194-75 and 195-75  
Submitted By SA James T. Mulroy  
New York Office

into approximately 41 police precincts. The remaining 58 digits of a two-position addition, with the present system, could be used for the large suburban area around Chicago. Other field offices would derive the same benefit.

OBSERVATIONS: Computer Systems Division gave the same comments as those for the first idea; however, it set forth a format of a listing which might be used for this purpose as follows:

New York Precinct Number

La Cosa Nostra Members

Name  
Business Address  
Resident's Address  
Hangout Address  
NY File Number

Special Investigative Division stated Form FD-385 is used under the Criminal Intelligence Program to correlate background information on individual La Cosa Nostra members for recording in, and future retrieval from, the Bureau's ADP equipment. This Division had no objection to the idea if the Computer Systems Division is willing to furnish the technological program for such an idea. It should be pointed out, however, the Special Investigative Division does feel that a manual system would be less costly and more efficient providing a daily up-to-date record system, thus eliminating a possible two-month lag in a monthly computer printout. Furthermore, the amount of revisions necessary for hoodlum fluctuations in residences, businesses, and hangouts should also be borne in mind.

SUGGESTION 195-75: Proposes a format be prepared on each and every criminal, as well as security informant, and potential criminal informant in the field, not only as to name or symbol, residence, business address, area of activity, but the breakdown of this data by police precinct. Also included would be the particular field in which the informant is in a position to furnish information. This data should be broken down by police precinct rather than any other system now in use in a particular field office.

CURRENT PRACTICE: SA Mulroy advises this manual breakdown is left to the discretion of field offices and, in fact, in the NYO, it is by arbitrary zones

Memorandum J. D. Jamieson to Mr. Jenkins  
Re: National Crime Information Center  
Suggestions 193-75, 194-75 and 195-75  
Submitted By SA James T. Mulroy  
New York Office

having no relation whatsoever to police boundaries or, in fact, other legally constituted boundaries, such as Congressional, Senatorial, or postal.

ADVANTAGES: Suggester believes this data stored in the computer would be available and could be used as an investigative tool, and not just merely for the storage of source data. Further, bank robberies, kidnappings, hijackings and other investigative matters are handled out of particular police precincts. Liaison as a matter of practice is maintained with these particular precincts and, in a number of cases, it is most important to know the informants which are not only working or living in the particular precinct in which a crime is involved, but also the informants in a position to furnish information on activity in the particular precinct.

OBSERVATIONS: SAC Mooney, NYO, recommended adoption and recommended that initial implementation be done on individuals in the Criminal Top Echelon group.

Computer Systems Division advised this was technically feasible with the other comments which pertained to the first suggestion and set out a format for this purpose as follows:

New York Precinct Number

Sources (CTE)

Name  
Business Address  
Residence Address  
Hangout Address  
NY File Number

Special Investigative Division believes this idea has certain inherent drawbacks. The most important being that dealing with security. An on-line connection with the computer banks here at FBIHQ, for example, is not recommended since it has been shown over the years that such systems do not guarantee protection against leaks, either intentional or otherwise, involving personnel employed by the commercial firms transmitting the communications. On the other hand, concern about security of the mails led to the rule that data which might reveal an informant's identity must be sent by secure teletype. Therefore, the material being transmitted both to and from the computer banks would have to be forwarded by a courier system of some sort.

Memorandum J. D. Jamieson to Mr. Jenkins  
Re: National Crime Information Center  
Suggestions 193-75, 194-75 and 195-75  
Submitted By SA James T. Mulroy  
New York Office

It should also be borne in mind that the stenographic staff in the NYO and the programming staff in the Computer Systems Division would have access to a complete listing of all NY informants during the preparation of this material and that, once issued as a printout, this material would be readily available in a compact package. For these reasons, Special Investigative Division believes the anticipated advantages to be derived from this proposal would not compensate for the security factors involved. In the event, the committee named to study possible automation of the NYO approves the installation of a local mini-computer, then it would appear the NYO could handle the requested program without any serious threat to the security of its informants. It was recommended the idea not be approved in its present form but that consideration be given to implementing it in the event NYO is assigned a mini-computer at some time in the future.

Intelligence Division noted that with respect to use of potential security informants and security informants in this manner, it felt the idea has merit; however, it should only apply to those large offices which have a need for such application. Small offices with relatively small case loads would have no real need nor would they necessarily have police precinct breakdowns within cities. If approved, the suggestion should be expanded to include potential extremist informants and extremist informants, and in the interest of security no names of informants should be used. Only symbol numbers and limited background information (age, area of residence, employment, etc.) as well as area of activity and police precinct breakdown, should be included. Case file number and perhaps name of case Agent and/or contacting Agent should also be included. An information bank similar to that proposed is similar to one operated by Defense Intelligence Agency (DIA) for their own purposes. It is called Human Source Intelligence Information Management System (HIMS) and is a newly developed system including computer files detailing resources, collection tasks, evaluation of reporting, source capabilities and profiles of past source reporting. You can dial into it (if cleared and hooked up) and get information you need or get task assigned to the logical source or sources. According to DIA, the system appears to work quite well but is just getting started at this time.

Due to the foregoing views of the interested divisions regarding these three proposals, Training Division is of the opinion that no further action should be taken until these procedures have been thoroughly evaluated by a knowledgeable representative of the Computer Systems Division.



66-2542-3-1490  
**CHANGED TO**  
100-487461-X

1618  
4/17/85

Federal Bureau of Investigation  
Records Section4-24, 19 75☐ Name Searching Unit, 4543 JEH-FBI Bldg.☒ Service Unit, 4654 JEH-FBI Bldg.☐ Forward to File Review☐ Attention☒ Return to

Supervisor

Room

Ext.

4427 JEN 4588

## Type of References Requested:

☐ Regular Request (Analytical Search)☒ All References (Subversive & Nonsubversive)☐ Subversive References Only☐ Nonsubversive References Only

b6

☐ Main \_\_\_\_\_ References Only

b7C

## Type of Search Requested:

☐ Restricted to Locality of \_\_\_\_\_☐ Exact Name Only (On the Nose)☐ Buildup☐ Variations

Subject \_\_\_\_\_

Birthdate &amp; Place \_\_\_\_\_

Address \_\_\_\_\_

Localities \_\_\_\_\_

R# \_\_\_\_\_ Date \_\_\_\_\_

Searcher

Initials \_\_\_\_\_

Prod. \_\_\_\_\_

FILE NUMBER

SERIAL

C.F. 26-3674384.25Barr-MR

1 - Mr. A. W. Leavitt  
1 - Mr. H. L. Helgeson

LEGAT, Ottawa

5/5/75

Director, FBI

1 - Each Section Chief,  
Intelligence Division

1 - Mr. R. T. Castonguay

RELATIONS WITH [REDACTED]  
TRAVEL OF INFORMANTS

b7D

*Security Informants - General*

In connection with the provisions of Title 50, USC, Sections 851-857, the [REDACTED] has recently questioned the necessity of registration of their informants who travel to the United States for strictly personal reasons. These are individuals who travel on holiday or on personal business and not under the control or direction of the [REDACTED].

b7D

Because informants who travel to the United States on personal business, the [REDACTED] has expressed grave concern over the apparent necessity of the registration or exemption of these persons under this Act and the possible compromise of their sources through unnecessarily wide distribution of their identities. We share this grave concern. We coordinate with friendly foreign intelligence and police agencies the travel to their countries of individuals under our operational control. We would not want to identify our informants to foreign agencies strictly because of vacation travel or personal business in foreign countries not at the direction of this Bureau.

MAILED 20  
MAY 6 1975

As you are aware, Sections 851-857, require that every person who has knowledge of, or has received instruction or assignment in the espionage, counterespionage or sabotage service or tactics of a government, of a foreign country, or of a foreign political party, shall register with the Attorney General with certain exceptions stated in the Act. Since the promulgation of Departmental Order Number 187-59, dated 7/17/59, captioned "Delegating to the Director of the Federal Bureau of Investigation Authority Relating to the Registration of Certain

Persons Trained in Foreign Espionage Systems," we have made written determination that the registration of a number of individuals coming within the purview of Sections 851-857 would not be in the interest of national security. These exemptions have included informants or sources of friendly foreign intelligence agencies who have come under our operational control while on assignment within the United States.

Assoc. Dir. \_\_\_\_\_  
Dep. AD Adm. \_\_\_\_\_  
Dep. AD Inv. \_\_\_\_\_  
Asst. Dir. \_\_\_\_\_  
Admin. \_\_\_\_\_  
Comp. Syst. \_\_\_\_\_  
Ext. Affairs \_\_\_\_\_  
Files & Com. \_\_\_\_\_  
Gen. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Inspection \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_  
Plan. & Eval. \_\_\_\_\_  
Spec. Inv. \_\_\_\_\_  
Training \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director Sec'y \_\_\_\_\_

RTC:yi/mam  
(13)

ACF  
RLM

SEE NOTE PAGE THREE

66-2542-3-

NOT RECORDED

191 MAY 20 1975

MAIL ROOM ☒

TELETYPE UNIT ☐

GPO 531-546

ORIGINAL FILED IN 62-35717-3214

Letter to Ottawa

Re: Relations with [redacted]  
Travel of Informants

b7D

As recently discussed between [redacted]

[redacted] and Assistant Director W. R. Wannall, the [redacted] has become particularly sensitive to the above-described situation because of the current strong feelings about sovereignty in [redacted] and incidents involving U. S. citizens. Former Tampa informant, [redacted] (Bufile 100-472191), recently made public disclosures concerning travel to [redacted] for the Bureau. The [redacted] gave us full support during [redacted] inquiry concerning [redacted] operations in [redacted]. As a result, the [redacted] has become aware of the provisions of Title 50, Sections 851-857, and does not wish to be in violation of U. S. laws, but desires to protect the identities of their informants.

b6  
b7C  
b7D

A careful review of the legislative history of Sections 851-857 of Title 50, U. S. Code, indicates the primary purpose of the enacting legislation was aimed at uncovering the potential agent by making his knowledge of espionage or sabotage a matter of public record and by so doing, possibly preventing his becoming, at some later date, an agent engaged in subversive activities for a foreign principal. Consideration was given at the time of enactment to avoiding the possibility of offending friendly foreign governments. The statute was directed at the potential espionage, counterespionage and sabotage agent and not at the internal security-type informants of a friendly country such as Canada.

We have advised the [redacted] through their Liaison office that this Bureau is not soliciting from them the identities of informants who travel to this country in a nonoperational status where such travel is solely for the source's personal business or pleasure. If the presence of these informants in the United States otherwise becomes known, and it appears a determination concerning registration must be made, appropriate action will be taken to have the individual registered unless a written determination is made that such registration would not be in the interest of national security. We will, however, continue to coordinate

b7D

Letter to Ottawa  
Re: Relations with [ ]  
Travel of Informants

b7D

with the [ ] the control of their informants on official trips to the United States and make appropriate determinations concerning registration. Departmental guidance will be solicited in individual cases of an unusual nature.

b7D

The above is being furnished for your information in connection with the liaison responsibilities of your office.

NOTE:

Above policy approved by memo H. C. Flemister to Mr. W. R. Wannall dated 4/21/75. It is being furnished Legat with background concerning development of this policy so that Legat can better represent our interests with [ ]

b7D

UNITED STATES GOVERNMENT

# Memorandum

TO : Mr. Jenkins

DATE: 6/20/75

FROM : W. M. Mooney

SUBJECT: HANDLING OF MAIL IN FIELD DIVISIONS  
SUGGESTION 747-75 SUBMITTED BY

MEXICO CITY OFFICE

b6  
b7C

Assoc. Dir. \_\_\_\_\_  
Dep. AD Adm. \_\_\_\_\_  
Dep. AD Inv. \_\_\_\_\_  
Asst. Dir.:  
Admin. \_\_\_\_\_  
Comp. Syst. \_\_\_\_\_  
Ext. Affairs \_\_\_\_\_  
Files & Com. \_\_\_\_\_  
Gen. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Inspection \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_  
Plan. & Eval. \_\_\_\_\_  
Spec. Inv. \_\_\_\_\_  
Training \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director Sec'y \_\_\_\_\_

SECURITY INFORMANTS - GEN

**SUGGESTION:** That the caption, "Miscellaneous" on page 2 of Form FD-401 be moved one inch further down on the page to permit more space under "Summary of Information Furnished." (Sample of form submitted by the suggester and a sample of the latest revision which has not been sent to the field are both attached.) Frequently the space allotted for the "Summary" on page 2 falls one-half to one inch short of being sufficient to allow all of the "Summary" to be placed on this one page whereas there is almost always one to two inches of extra unused space at the bottom of the space used under the caption, "Miscellaneous." In those rare instances when more space is needed under "Miscellaneous" adding page 3 would not break up the continuity of the narrative such as is frequently the case when page 3 is added just to accommodate 2 or 3 typed lines under "Summary."

**ADVANTAGES:** One additional page would be eliminated in most instances when the FD-401 is submitted. Since 3 copies of this page are made (2 for Bureau and 1 for submitting office), there would be a potential savings in cost of paper and storage space for 3 pages for the many FD-401s which are submitted yearly on a Bureau-wide basis. Suggester advises the amounts paid could be shown on page 1. Training Division notes the latest revision has "Services" and "Expenses" included on page 1.

**OBSERVATIONS:** Intelligence Division concurred with the observations of the suggester that more space is frequently required under the "Summary" of information heading. This Division recommended adoption of the idea but deferred to the Forms Management Desk, Training Division, as to the practicality and feasibility of the proposal. Forms Management Desk might desire to reverse the order of these headings on page 2 of FD-401 by placing the "Miscellaneous" heading at the top of the page, allowing approximately 1/4 page for that information and then the remainder of the page under the "Summary" of information furnished.

Enclosures

WML:slp  
(2)

ENCLOSURE

50 AUG 08 1975

XEROX

JUL 2 1975

CONTINUED - OVER

TWO

REC COPY AND COPY OF ENCL FILED IN 66-2543-10

Memorandum W. M. Mooney to Mr. Jenkins  
Re: Handling Of Mail In Field Divisions  
Suggestion 747-75 Submitted By

[Redacted]  
Mexico City Office

b6  
b7C

Training Division has no objection to approval of the idea that an additional one inch be allowed under the caption, "Summary of Information Furnished." It is felt this would be better than rearranging the captions and it is better to have the "Miscellaneous" item as the last portion of the form.

RECOMMENDATIONS: (1) That the suggestion be adopted and the attached letter be forwarded to the suggester advising her of this fact.

(2) On approval, this memorandum will serve as the authority for the Forms Management Desk, Training Division, to take the necessary action when the form is next printed.

*[Handwritten initials]*

*[Handwritten initials]*

*[Handwritten initials]*

(Revision dated 4-11-75 was never printed)

FD-401 (Rev. 4-11-75) 6-20-75

OPTIONAL FORM NO. 10  
MAY 1962 EDITION  
GSA FPMR (41 CFR) 101-11.6

UNITED STATES GOVERNMENT

# Memorandum

TO :

DATE:

CURRENT FORM FD-401

FROM :

SUBJECT:

Re: **EXTREMIST OR SECURITY INFORMANT PROGRESS/JUSTIFICATION LETTER**

I. ☐ (a) I recommend that authority be granted to continue captioned informant for a period of \_\_\_\_\_ months effective \_\_\_\_\_ and that he continue to be paid under the authority of the Special Agent in Charge, UACB.

☐ (b) I recommend that authority be granted to pay captioned informant an amount up to \$ \_\_\_\_\_ per ☐ month ☐ week for services rendered on a c.o.d. basis, and up to \$ \_\_\_\_\_ per ☐ month ☐ week for expenses actually incurred for a period of \_\_\_\_\_ ☐ months ☐ weeks effective \_\_\_\_\_.  
(If increase, furnish full justification under "Miscellaneous.")

## II. Membership:

Amount paid for services and expenses:

Payment  
Date \_\_\_\_\_

Period for  
Which Paid \_\_\_\_\_

Services \_\_\_\_\_

Expenses \_\_\_\_\_

Number of activities and persons on whom coverage is provided:

Number of statements (written and oral) submitted: \_\_\_\_\_

Considered stable and reliable ☐ Yes ☐ No (Explain in "Miscellaneous.")

Indoctrinated against disclosure ☐ Yes

Percentage of information verified \_\_\_\_\_

All necessary action taken on information furnished ☐ Yes ☐ No (Explain in "Miscellaneous.")

Advised payments for services are to be considered as income for tax purposes ☐ Yes

66-2542-3-1991  
**ENCLOSURE**



Summary of information furnished: *(If more space needed, add addendum.)*

✓ Miscellaneous: *(Furnish steps being taken to advance informant, and any other pertinent information which should be brought to Bureau's attention.)*

Move down  
1 inch

UNITED STATES GOVERNMENT

## Memorandum

TO :

DATE:

FROM :

SUBJECT:

Re: **EXTREMIST OR SECURITY INFORMANT PROGRESS/JUSTIFICATION LETTER**

I. ☐ (a) I recommend that authority be granted to continue captioned informant for a period of \_\_\_\_\_ months effective \_\_\_\_\_ and that he continue to be paid under the authority of the Special Agent in Charge, UACB.

☐ (b) I recommend that authority be granted to pay captioned informant an amount up to \$ \_\_\_\_\_ per ☐ month ☐ week for services rendered on a c.o.d. basis, and up to \$ \_\_\_\_\_ per ☐ month ☐ week for expenses actually incurred for a period of \_\_\_\_\_ ☐ months ☐ weeks effective \_\_\_\_\_.  
(If increase, furnish full justification under "Miscellaneous.")

## II. Membership:

Amount paid for services and expenses:

ServicesExpenses

January, 1975  
February, 1975  
March, 1975  
April, 1975  
May, 1975  
June, 1975

Number of activities and persons on whom coverage is provided:

Number of statements (written and oral) submitted: \_\_\_\_\_

Considered stable and reliable ☐ Yes ☐ No (Explain in "Miscellaneous.")Indoctrinated against disclosure ☐ Yes

Percentage of information verified: \_\_\_\_\_

All necessary action taken on information furnished ☐ Yes ☒ No (Explain in "Miscellaneous.")Advised payments for services are to be considered as income for tax purposes ☐ Yes

ENCLOSURE

FORM FD-401 SUBMITTED  
WITH SUGGESTION

Summary of information furnished: *(If more space needed, add addendum.)*

Miscellaneous: *(Furnish steps being taken to advance informant, and any other pertinent information which should be brought to Bureau's attention.)*

UNITED STATES GOVERNMENT

## Memorandum

TO :

DATE:

FROM :

SUBJECT:

Re: **EXTREMIST OR SECURITY INFORMANT PROGRESS/JUSTIFICATION LETTER**

I. ☐ (a) I recommend that authority be granted to continue captioned informant for a period of \_\_\_\_\_ months effective \_\_\_\_\_ and that he continue to be paid under the authority of the Special Agent in Charge, UACB.

☐ (b) I recommend that authority be granted to pay captioned informant an amount up to \$ \_\_\_\_\_ per ☐ month ☐ week for services rendered on a c.o.d. basis, and up to \$ \_\_\_\_\_ per ☐ month ☐ week for expenses actually incurred for a period of \_\_\_\_\_ ☐ months ☐ weeks effective \_\_\_\_\_.  
(If increase, furnish full justification under "Miscellaneous.")

## II. Membership:

Amount paid for services and expenses:

Payment

Period for

Date

Which Paid

Services

Expenses

Number of activities and persons on whom coverage is provided:

XEROX COPY of MASTER for  
REVISED FD-401 (Rev. 6-20-75)  
(No copies printed at this time)

66-2542-3-1491  
ENCLOSURE

Number of statements (written and oral) submitted: \_\_\_\_\_

Considered stable and reliable ☐ Yes ☐ No (Explain in "Miscellaneous.")Indoctrinated against disclosure ☐ Yes

Percentage of information verified \_\_\_\_\_

All necessary action taken on information furnished ☐ Yes ☐ No (Explain in "Miscellaneous.")Advised payments for services are to be considered as income for tax purposes ☐ Yes

*File as an enclosure  
to attached  
memo  
6/20/75  
JH*

Summary of information furnished: *(If more space needed, add addendum.)*

Miscellaneous: *(Furnish steps being taken to advance informant, and any other pertinent information which should be brought to Bureau's attention.)*

June 25, 1975

PERSONAL

X-105

REC-52

66-2542-3-1492

[Redacted]  
The American Embassy  
Mexico City, Mexico

b6  
b7C

Dear [Redacted]

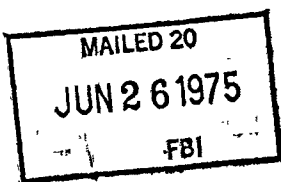
The suggestion submitted by you has been received that Form FD-401 be revised to permit more space in one particular area. It is a pleasure for me to advise you this proposal is being adopted and steps will be taken to place it into effect when the form is next printed.

I want to take this opportunity to express my appreciation to you for bringing this matter to my attention.

Sincerely yours,

*Clarence M. Kelley*

Clarence M. Kelley  
Director



- 2 - Mexico City  
1 - Field personnel file  
1 - Suggestion file

1 - Mr. Wannall (Attention Foreign Liaison Unit)

1 - Personnel file of [Redacted]

ML:slp

(7) (Suggestion 747-75)

NOTE: Based on memorandum W. M. Mooney to Mr. Jenkins, 6/20/75,  
Re: Handling Of Mail In Field Divisions, Suggestion 747-75 Submitted By  
[Redacted] Mexico City Office, ML:slp.

b6  
b7C

18 AUG 1975  
MAIL ROOM [ ] TELETYPE UNIT [ ]

GPO 934-546

UNRECORDED COPY FILED IN 66-2542-10

Assoc. Dir.  
Dep. AD Adm.  
Dep. AD Inv.  
Asst. Dir.:  
Adm.  
Comp. Syst.  
Ext. Affairs  
Files & Com.  
Gen. Inv.  
Ident.  
Inspection  
Intell.  
Laboratory  
Plan. & Eval.  
Spec. Inv.  
Training  
Legal Coun.  
Telephone Rm.  
Director Sec'y

#144-15

Date	June 4, 1975
Division of Assignment	MEXICO CITY
b6	b7C

To: Director, FBI	From: (Suggester's name)
-------------------	--------------------------

**SUGGESTION**

It is suggested that the caption "Miscellaneous" on page 2 of Form FD-401 be moved one inch farther down the page on page 2 to allow more space under "Summary of Information Furnished". Frequently the space allotted for the "Summary" on page 2 falls one-half to one inch short of being sufficient to allow all this "Summary" to be placed on this one page whereas there is almost always one to two inches of extra unused space at the bottom of the space used under the caption "Miscellaneous". Moving the caption "Miscellaneous" farther down the page one inch would allow all of the "Summary" to be placed on this one page in most cases while still leaving adequate space for the comments under "Miscellaneous" on the same page. In those rare instances when more space is needed under "Miscellaneous" adding page 3 would not break up the continuity of the narrative such

Current practice or rule (Include manual citation as well as facts) as is frequently the case when page 3 is added just to accommodate 2 or 3 typed lines under "Summary".  
See attached form.

SECURITY INFORMANTS - GENL

Advantages of suggestion and annual savings (include basis for estimate) One additional page would be eliminated in most instances wherein FD-401 is submitted. Since 3 copies of this page are made (2 for Bureau and 1 for submitting office) potential savings is cost of paper and storage space for 3 pages times however many FD-401's are submitted yearly Bureau-wide.

On occasion a steno will also place "Amount paid for services and expenses" on page 3 too. This is more for convenience when she knows she will have to add a page 3 for "Summary" anyway than necessity and can be handled by setting up amounts paid in the form shown on the attached FD-401.

**Disadvantages of suggestion**

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for any justified award only if my suggestion is granted within two years after submission.)  
☐ Mr. ☒ Mrs. ☐ Miss

**Recommendations and comments of Division Head**

This appears to be an excellent suggestion and it is recommended that it be given favorable consideration.  
Legal Attache  
Mexico City

(Do not write in this space - for Bureau use only)

- 3 - Bureau
- 2 - Mexico City
- (1 - Personnel File)
- FFS
- (5)

memo murray/lenkins  
ML: sep  
6/20/75  
let apprec  
ML: sep  
6/25/75  
TWO

UNRECORDED COPY FILED IN 66-2542-10

EXP. PROC.

UNITED STATES GOVERNMENT

# Memorandum

TO :

DATE:

FROM :

SUBJECT:

**Re: EXTREMIST OR SECURITY INFORMANT PROGRESS/JUSTIFICATION LETTER**

- I. ☐ (a) I recommend that authority be granted to continue captioned informant for a period of \_\_\_\_\_ months effective \_\_\_\_\_ and that he continue to be paid under the authority of the Special Agent in Charge, UACB.

☐ (b) I recommend that authority be granted to pay captioned informant an amount up to \$ \_\_\_\_\_ per ☐ month ☐ week for services rendered on a c.o.d. basis, and up to \$ \_\_\_\_\_ per ☐ month ☐ week for expenses actually incurred for a period of \_\_\_\_\_ ☐ months ☐ weeks effective \_\_\_\_\_.  
(If increase, furnish full justification under "Miscellaneous.")

**II. Membership:**

Amount paid for services and expenses:

ServicesExpenses

January, 1975  
February, 1975  
March, 1975  
April, 1975  
May, 1975  
June, 1975

Number of activities and persons on whom coverage is provided:

Number of statements (written and oral) submitted: \_\_\_\_\_

Considered stable and reliable ☐ Yes ☐ No (Explain in "Miscellaneous.")Indoctrinated against disclosure ☐ Yes

Percentage of information verified \_\_\_\_\_

All necessary action taken on information furnished ☒ Yes ☐ No (Explain in "Miscellaneous.")Advised payments for services are to be considered as income for tax purposes ☐ Yes66-2542-3-1497  
ENCLOSURE



Summary of information furnished: *(If more space needed, add addendum.)*

Miscellaneous: *(Furnish steps being taken to advance informant, and any other pertinent information which should be brought to Bureau's attention.)*

UNITED STATES GOVERNMENT

## Memorandum

TO :

DATE:

FROM :

SUBJECT:

Re: EXTREMIST OR SECURITY INFORMANT PROGRESS/JUSTIFICATION LETTER

I. ☐ (a) I recommend that authority be granted to continue captioned informant for a period of \_\_\_\_\_ months effective \_\_\_\_\_ and that he continue to be paid under the authority of the Special Agent in Charge, UACB.

☐ (b) I recommend that authority be granted to pay captioned informant an amount up to \$ \_\_\_\_\_ per ☐ month ☐ week for services rendered on a c.o.d. basis, and up to \$ \_\_\_\_\_ per ☐ month ☐ week for expenses actually incurred for a period of \_\_\_\_\_ ☐ months ☐ weeks effective \_\_\_\_\_.  
(If increase, furnish full justification under "Miscellaneous.")

## II. Membership:

Amount paid for services and expenses:

Payment  
DatePeriod for  
Which Paid

Services

Expenses

Number of activities and persons on whom coverage is provided:

Number of statements (written and oral) submitted: \_\_\_\_\_

Considered stable and reliable ☐ Yes ☐ No (Explain in "Miscellaneous.")Indoctrinated against disclosure ☐ Yes

Percentage of information verified \_\_\_\_\_

All necessary action taken on information furnished ☐ Yes ☐ No (Explain in

ENCLOSURE

"Miscellaneous.")

Advised payments for services are to be considered as income for tax purposes ☐ Yes

Summary of information furnished: *(If more space needed, add addendum.)*

Miscellaneous: *(Furnish steps being taken to advance informant, and any other pertinent information which should be brought to Bureau's attention.)*

January 15, 1976

REC-78

EX 103

PERSONAL

66-254-3-1493

Review of 5-80 tested  
in Dir's former book.  
1/27/76  
JR

b6  
b7C

Federal Bureau of Investigation  
Chicago, Illinois

Dear [redacted]:

The suggestion submitted by you has been received that Form 5-80 be revised to change the subheadings of two particular columns and delete one of the columns. It is a pleasure for me to advise you that a modification of your proposal is being adopted and steps will be taken to place it into effect. It has been decided that the one subheading you recommended be deleted should be retained since these statistics continue to be maintained.

1/26/76  
Y. K. [unclear]  
for JCH-FBI  
Rly.

I appreciate the thoughtfulness which led you to submit your idea to me.

Sincerely yours,

C. M. Kelley

Clarence M. Kelley  
Director

MCH  
1/27/76 JCH-FBI  
Rly.

- 2 - Chicago  
1 - Field personnel file  
1 - Suggestion file

- 1 - Personnel file of ASAC [redacted]  
ML:slp  
(6) (Suggestion 330-76)

NOTE: Suggests Form 5-80, "Monthly Statistical Tabulation," which is used as an attachment to letters reporting intelligence activities of personnel of certain foreign countries, be revised as follows:

CONTINUED - OVER

MAIL ROOM ☐ TELETYPE UNIT ☐

Federal Bureau of Investigation  
Chicago, Illinois

b6  
b7C

Change subheadings in block headed "Informant Coverage," "Live Informants," from three columns marked "SI, DA, PSI" to two columns marked "OA, IA."

Intelligence Division advises a review of this matter has determined that the idea is good and practical, and in keeping with the Manual of Instructions. It was recommended the form be revised to eliminate the subheadings "SI" and "PSI" and to place the subheadings "OA" and "IA" in their place. It was also recommended the subheading "DA" be retained inasmuch as double agent statistics continue to be maintained. Due to these views, an amended sample of Form 5-80 is attached for approval. On approval, this letter will serve as the authority for the Forms Management Desk, Training Division, to take appropriate action.

#330-116

Date

12/19/75

Director, FBI

From: (Suggester's name)

ASAC

Division of Assignment

Chicago

b6  
b7C

SUGGESTION

That Form 5-80, "Monthly Statistical Tabulation," which is used as an attachment to letters reporting intelligence activities of personnel of certain foreign countries, be revised as follows:

Change subheadings in block headed "Informant Coverage," "Live Informants," from three columns marked "SI, DA, PSI" to two columns marked "OA, IA."

*Security Informants - General*

Current practice or rule (include manual citation as well as facts): Revised Section 107W, Manual of Instructions, has changed terminology dealing with live informants in Foreign Counterintelligence (FCI) matters from Security Informants (SI), see attached page

Advantages of suggestion and annual savings (include basis for estimate)

FCI assets are no longer broken down as before and fall into either the OA or IA categories. For example, DAs are included in grouping of OAs. No cash saving would result. Suggestion would eliminate obsolete terminology and bring from 5-80 into conformity with current usage.

40 DEC 24 1975

Disadvantages of suggestion

None

30

(The use by the United States of my suggestion shall not form the basis of any claim upon the United States. I understand that it will be considered within two years after submission.)

☒ Mr. ☐ Mrs. ☐ Miss

Recommendations and comments of Division Head

Appears to have merit. REC-78

Assistant Special Agent in Charge

*Richard B. Held* (SAC)  
66-2542-3-1475

(Do not write in this space - for Bureau use only)

*2 det Sugg. Rec. - me*

*Letter of Comm  
m. sup  
1/15/76*

1-22-76  
DEC 24 1975

*Weldon*  
JTS/TWO

4- ENCLOSURE

Current practice or rule (cont'd)

Potential Security Informants (PSI) and Double Agents (DA)  
to Operational Assets (OA) and Informative Assets (IA).

## Personnel Intelligence Activities

**Name of Establishment**

[illegible]





## MONTHLY STATISTICAL TABULATION

## Personnel Intelligence Activities

(Name of Country)

[illegible]

**PRINTED REVISED 5-80**

THE UNIVERSITY OF CHICAGO

Director, FBI  
Attention: Files & Communications Division

2/17/76

SAC, Milwaukee (66-2120)

*Security info - 84*

PRIVACY ACT OF 1974  
REPORTING PROBLEMS RELATED TO  
THE FREEDOM OF INFORMATION  
AND PRIVACY ACTS

Re Milwaukee letter to Bureau 2/5/76 and Bureau  
telephone call to ASAC [redacted] 2/12/76.

b6  
b7C

Enclosed for the Bureau are five revised copies  
of a blind memorandum concerning the loss of a Milwaukee  
security informant. The revised memo offers a reason why  
informant would have been compromised.

A problem in encountered with regard to the  
memorandum concerning loss of a criminal informant. While  
Milwaukee attributes the loss to the fact that informant  
availed himself of the Privacy Act (PA) provisions, his  
services were discontinued at the direction of the Bureau  
after source had requested information in FBI files.

Bureau letter 8/5/75 pointed out that since  
informant was confined in the ---- Penitentiary he should  
be discontinued but also made reference to Bureau letter  
7/23/75 to informant concerning material in FBI records  
pertaining to his PA request.

It is difficult, therefore, to expand on data  
concerning that informant in view of circumstances as  
noted above. It may be that the memorandum may not be  
applicable in regard to captioned matter.

ENCLOSURE

- ② - Bureau (Enc. 5)
- 1 - Milwaukee
- GJV/yb
- (3)

66-2542-3

NOT RECORDED  
170 MAR 2 1976

57 MAR 8 1976

ORIGINAL FILED IN  
62-116273-190

FREEDOM OF INFORMATION ACT  
SPECIAL PROBLEMS

During the fall of 1975, an agreement was reached among a radical subversive group in a north central state to submit, as a group, a request to the FBI for information concerning each individual. Included in this group was an active FBI informant. Disclosure of information concerning said informant when received as a whole by all individuals concerned would undoubtedly disclose the identity of informant by default. Disclosure would be apparent inasmuch as, while reports and/or other disseminable communications are prepared on individuals of investigative interest, no such reports or disseminable communications are prepared concerning informants. Rather than suffer the consequences of disclosure, informant severed relations with the group. Net result was the loss of a very valuable and productive FBI informant.

66-2542-3-  
ENCLOSURE

UNITED STATES GOVERNMENT

# Memorandum

1 - T.W. Leavitt  
1 - R.L. Shackelford  
1 - E.P. Grigalus

Assoc. Dir. \_\_\_\_\_  
Dep. AD Adm. \_\_\_\_\_  
Dep. AD Inv. \_\_\_\_\_  
Asst. Dir. \_\_\_\_\_  
Admin. \_\_\_\_\_  
Comp. Syst. \_\_\_\_\_  
Ext. Affairs \_\_\_\_\_  
Files & Com. \_\_\_\_\_  
Gen. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Inspection \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Plan. & Eval. \_\_\_\_\_  
Spec. Inv. \_\_\_\_\_  
Training \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director Sec'y \_\_\_\_\_

TO : Mr. T. W. Leavitt *TW*

DATE: March 3, 1976

FROM : R. L. Shackelford *AS*

SUBJECT: *Security Informant - General*  
USE OF SECURITY AND EXTREMIST  
INFORMANTS AND SOURCES AND  
ASSETS IN THE NEWS MEDIA

To advise of the use of newsmen and individuals connected with the radio and TV media as informants, sources, and assets in connection with the Bureau's investigative activities.

In late 1973, allegations appeared in the press that the Nixon Administration used journalists as paid political spies during the 1968 and 1972 Presidential campaigns. This use of political spies was widely criticized by the press. In view of the widespread publicity, the Intelligence Division conducted a review to determine the extent of the use of security and extremist informants and sources in the newspaper field. This review revealed that some 48 reporters, free-lance journalists, correspondents for trade publications, editors, owners, etc., were either informants or sources. Of this number five were authorized by the Bureau to be paid for services and/or reimbursed for expenses. Only two were staff writers for a major American newspaper, neither of whom was paid. It is noted that most of these individuals were either editors, owners, and/or reporters of foreign newspapers, small newspapers, or were sports editors or the like. This information appeared in memorandum of R. L. Shackelford to Mr. W. R. Wannall, dated 12/12/73, captioned "Use of Newsmen as Security and Extremist Informants and Sources." *EX-112* *REC-52 66-2542-3-1494*

A current review was conducted to bring this subject matter up to date which was broadened to include individuals connected with the radio and TV media as well as the newspaper media. This review revealed that there are currently 60 individuals connected with the news media. They are designated as follows:

Security Informant	6
Potential Security Informant	1
Confidential Source (Security)	7
Extremist Informant	6

4 APR 13 1976

CONTINUED - OVER

EPG:dew *dew*

70 APR 30 1976

F-288

APR 18 1976

XEROX

66-2542-10  
UNRECORDED COPY FILED IN 94-8-3-

Memorandum to Mr. T. W. Leavitt  
Re: Use of Security and Extremist Informants  
and Sources and Assets in the News Media

Potential Extremist Informant	1
Confidential Source (Extremist)	3
Informative Asset	29
Operational Asset	7
Total	60

These individuals are connected with the news media as follows:

Newspapers	42
Radio	13
Television	4
National Magazine	1
Total	60

These individuals hold the following positions in the news media:

Editor	13	Correspondent	5
Reporter	9	Director	4
Photographer	6	Announcer	3
Manager	3	Publisher	1
Writer	5	Miscellaneous	11

The Miscellaneous positions are either moderators, owners, newscasters, Bureau chiefs, etc. It is noted that many of these 60 individuals are engaged in more than one area in the news media such as reporter-photographer, correspondent-announcer, owner-editor or the like. Many are also privately employed outside the media.

Thirty five of the total 60 are connected with the foreign news media such as in the Russian, Polish, Cuban, Chinese, etc. fields. Eleven of the 60 are paid under Bureau authority ranging from up to [ ] to [ ] per month for services and from up to [ ] to [ ] per month for expenses. b7E

The Intelligence Division is constantly aware of the sensitivity of utilizing any individual's services connected with the newspaper field or other communications media. Prior to the utilization of any individual in the news media, careful consideration is given in each instance after an investigation of the individual. This investigation stresses stability, reliability and integrity.

Memorandum to Mr. T. W. Leavitt  
Re: Use of Security and Extremist Informants  
and Sources and Assets in the News Media

The use of informants and sources in this media is essential to the Bureau's operations. These individuals are guided and directed to furnish information only on matters within the FBI's jurisdiction. At no time are their services requested as political spies or for any matter not within the Bureau's jurisdiction. Our policy is a sound policy based upon good judgment always using selectivity accompanied by a justification for the need of such services.

RECOMMENDATION:

For information.

B6

TW/A

TWL  
H64

Per  
Jm

K

FBI

Date: 7/9/76

Transmit the following in \_\_\_\_\_  
(Type in plaintext or code)

Via AIRTEL \_\_\_\_\_  
(Precedence)

TO: DIRECTOR, FBI (66-2542)  
(ATTENTION: INTELLIGENCE DIVISION)

~~CONFIDENTIAL~~

FROM: SAC, BALTIMORE [ ] P\*

b7D

SUBJECT: SECURITY INFORMANTS AND SOURCES  
BALTIMORE DIVISION  
(QUARTERLY AIRTEL)

Re FBI Headquarters airtel to SAC, Albany,  
dated February 15, 1974, captioned "Status Report, Extremist  
Informants and Sources, Internal Security Section, FD-451,  
FD-451A, FD-451B, SECURITY MATTER".

The following is submitted in accordance with  
Bureau instructions:

CLASSIFIED BY 5863  
EXEMPT FROM GDS, CATEGORY 3  
DATE OF DECLASSIFICATION Indefinite

~~CONFIDENTIAL~~

2 - Bureau (RM) /cc 443375H  
1 - Baltimore  
MAO:evl  
(3)

EX-108  
REC-59

66-2542-3-1495

ENCLOSURE

JUL 12 1976

Approved: \_\_\_\_\_ Sent \_\_\_\_\_ M Per \_\_\_\_\_  
Special Agent in Charge

70 SEP 28 1976



Furnish complete listing quarterly - by the 10th of January, April, July, October; remaining months furnish only pertinent changes.

A. Name, location and number of subversive groups including identities of groups on college campuses, exclusive of those in black extremist, white hate, or espionage matters.	B. Symbol numbers of member informants or assets providing coverage who are members of organizations. Do not list non-member informants. If no member informant, attach addendum and explain why you do not have member informants. Indicate specific action being taken to develop member informants and date such coverage is anticipated for each group.	C. Identities of individuals or groups who have participated in or are active in planning subversive acts of violence, exclusive of those in black extremist, white hate or espionage matters.	D. Symbol numbers of informants, assets and sources providing coverage of individuals or groups shown in Column C. If no member informant, attach addendum and explain why you do not have member informants. Indicate specific action being taken to develop member informants and date such coverage is anticipated for each group.
Baltimore Coalition to Stop Inflation and Unemployment, Balto.		(NONE)	(NOT APPLICABLE)
Baltimore Fight Back Committee, Baltimore		(NONE)	(NOT APPLICABLE)
Baltimore Marxist Group, Baltimore		(NONE)	(NOT APPLICABLE)
Center for United Labor Action, Balto.		(NONE)	(NOT APPLICABLE)
Coalition of Labor Union Women, Balto.		(NONE)	(NOT APPLICABLE)
CPUSA, Baltimore		(NONE)	(NOT APPLICABLE)

ENCLOSURE 66-242-3

Furnish complete listing quarterly - by the 10th of January, April, July, October; remaining months furnish only pertinent changes.

A. Name, location and number of subversive groups including identities of groups on college campuses, exclusive of those in black extremist, white hate, or espionage matters.	B. Symbol numbers of member informants or assets providing coverage who are members of organizations. Do not list non-member informants. If no member informant, attach addendum and explain why you do not have member informants. Indicate specific action being taken to develop member informants and date such coverage is anticipated for each group.	C. Identities of individuals or groups who have participated in or are active in planning subversive acts of violence, exclusive of those in black extremist, white hate or espionage matters.	D. Symbol numbers of informants, assets and sources providing coverage of individuals or groups shown in Column C. If no member informant, attach addendum and explain why you do not have member informants. Indicate specific action being taken to develop member informants and date such coverage is anticipated for each group.
CPUSA, Wilmington		(NONE)	(NOT APPLICABLE)
Maryland/District of Columbia Youth Against War and Fascism, Baltimore		(NONE)	(NOT APPLICABLE)
Medical Committee for Human Rights, Balto.		(NONE)	(NOT APPLICABLE)
National Alliance Against Racist and Political Repression Baltimore		(NONE)	(NOT APPLICABLE)
National Caucus of Labor Committees, Baltimore, Maryland aka Baltimore Labor Committee, Baltimore		(NONE)	(NOT APPLICABLE)

Furnish complete listing quarterly - by the 10th of January, April, July, October; remaining months furnish only pertinent changes.

A. Name, location and number of subversive groups including identities of groups on college campuses, exclusive of those in black extremist, white hate, or espionage matters.	B. Symbol numbers of member informants or assets providing coverage who are members of organizations. Do not list non-member informants. If no member informant, attach addendum and explain why you do not have member informants. Indicate specific action being taken to develop member informants and date such coverage is anticipated for each group.	C. Identities of individuals or groups who have participated in or are active in planning subversive acts of violence, exclusive of those in black extremist, white hate or espionage matters.	D. Symbol numbers of informants, assets and sources providing coverage of individuals or groups shown in Column C. If no member informant, attach addendum and explain why you do not have member informants. Indicate specific action being taken to develop member informants and date such coverage is anticipated for each group.
National Caucus of Labor Committees, Wilmington, Delaware		(NONE)	(NOT APPLICABLE)
New American Movement Baltimore		(NONE)	(NOT APPLICABLE)
New Era Book Shop Baltimore		(NONE)	(NOT APPLICABLE)
October League Baltimore		(NONE)	(NOT APPLICABLE)
Revolutionary Communist Party		(NONE)	(NOT APPLICABLE)
Revolutionary Student Brigade, Baltimore		(NONE)	(NOT APPLICABLE)

Furnish complete listing quarterly - by the 10th of January, April, July, October; remaining months furnish only pertinent changes.

A. Name, location and number of subversive groups including identities of groups on college campuses, exclusive of those in black extremist, white hate, or espionage matters.	B. Symbol numbers of member informants or assets providing coverage who are members of organizations. Do not list non-member informants. If no member informant, attach addendum and explain why you do not have member informants. Indicate specific action being taken to develop member informants and date such coverage is anticipated for each group.	C. Identities of individuals or groups who have participated in or are active in planning subversive acts of violence, exclusive of those in black extremist, white hate or espionage matters.	D. Symbol numbers of informants, assets and sources providing coverage of individuals or groups shown in Column C. If no member informant, attach addendum and explain why you do not have member informants. Indicate specific action being taken to develop member informants and date such coverage is anticipated for each group.
Revolutionary Student Brigade, University of Maryland, College Park Maryland	[ ] has reported that this organization does not have an active chapter, does not hold any meetings at College Park and only two members exist and they attend meetings at Towson, Maryland	(NONE)	(NOT APPLICABLE)
Socialist Union of Baltimore, Baltimore, Maryland	[ ]	(NONE)	(NOT APPLICABLE)
Socialist Workers Party, Baltimore		(NONE)	(NOT APPLICABLE)
Socialist Workers Party, Prince Georges County		(NONE)	(NOT APPLICABLE)
United States-China Peoples Friendship Association, Balto.		(NONE)	(NOT APPLICABLE)
Young Socialist Alliance, Baltimore		(NONE)	(NOT APPLICABLE)

Furnish complete listing quarterly - by the 10th of January, April, July, October; remaining months furnish only pertinent changes.

A. Name, location and number of subversive groups including identities of groups on college campuses, exclusive of those in black extremist, white hate, or espionage matters.	B. Symbol numbers of member informants or assets providing coverage who are members of organizations. Do not list non-member informants. If no member informant, attach addendum and explain why you do not have member informants. Indicate specific action being taken to develop member informants and date such coverage is anticipated for each group.	C. Identities of individuals or groups who have participated in or are active in planning subversive acts of violence, exclusive of those in black extremist, white hate or espionage matters.	D. Symbol numbers of informants, assets and sources providing coverage of individuals or groups shown in Column C. If no member informant, attach addendum and explain why you do not have member informants. Indicate specific action being taken to develop member informants and date such coverage is anticipated for each group.
Young Socialist Alliance, College Park, Maryland		(NONE)	(NOT APPLICABLE)
Young Workers Liberation League, Balto.		(NONE)	(NOT APPLICABLE)
Youth Against War and Fascism, Baltimore		(NONE)	(NOT APPLICABLE)

UNITED STATES GOVERNMENT

# Memorandum

TO : Mr. J. B. Adams

DATE: 9/13/76

FROM : R. J. Gallagher

SUBJECT: DOMESTIC SECURITY AND  
EXTREMIST INFORMANT PROGRAMS

*Security Informants - General*

PURPOSE:

The purpose of this memorandum is to recommend that the handling of all security and extremist informants be transferred from the General Investigative Division (Division 6) to the Special Investigative Division (Division 9) in accordance with the recommendation made by the Informant Review Task Force.

SYNOPSIS:

In connection with the transfer of all domestic security work from the Intelligence Division (Division 5) to Division 6, the Director established an Informant Review Task Force to evaluate our policies and procedures regarding our present informant programs.

By memorandum R. J. Gallagher to Mr. J. B. Adams dated 9/13/76, recommendations were made regarding the reorganization of the domestic security work transferred from Division 5 to Division 6. This recommended reorganization took into consideration the fact that the Informant Review Task Force has recommended that all informant programs formerly handled in the two Sections in Division handling domestic security matters, be transferred to Division 9. This would place all informant programs in one Section in Division 9 with the exception of the Foreign Counterintelligence Asset Program which would remain in Division 5.

66-2542-3-  
NOT RECORDED  
191 OCT 18 1976

CONTINUED - OVER

Assoc. Dir. \_\_\_\_\_  
Dep. AD Adm. \_\_\_\_\_  
Dep. AD Inv. \_\_\_\_\_  
Asst. Dir.:  
Adm. Serv. \_\_\_\_\_  
Ext. Affairs \_\_\_\_\_  
Fin. & Pers. \_\_\_\_\_  
Gen. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Inspection \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Plan. & Eval. \_\_\_\_\_  
Rec. Mgnt. \_\_\_\_\_  
Spec. Inv. \_\_\_\_\_  
Training \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director Sec'y \_\_\_\_\_

ORIGINAL FILED IN 66-1855-D-226

55 HAN:k1e  
T 24176

Memorandum to Mr. J. B. Adams  
Re: Domestic Security and Extremist Informant Programs

RECOMMENDATION:

That all informants and confidential sources formerly handled in the Internal Security Branch of Division 5, now assigned to Division 6, be transferred to Division 9.

APPROVED: <i>K/gna</i>	Ext. Affairs_____	Laboratory_____
Assoc. Dir. <i>K/gna</i>	Fin. & Pers. <i>g</i>	Legal Coun. <i>gna</i>
Dep. AD Adm. _____	Gen. Inv. <i>g</i>	Plan. & Eval. <i>gna</i>
Dep. AD Inv. <i>gna</i>	Ident. <i>gna</i>	Rec. Mgmt. _____
Asst. Dir.: _____	Inspection <i>gna</i>	Spec. Inv. _____
Adm. Serv. _____	Intell. _____	Training _____

*gna*

*K/gna*

DETAILS:

At a press conference in Washington, D. C. on 8/11/76, the Director announced the establishment of a separate review group (Informant Review Task Force) to devote its entire effort to totally reevaluating our policies and procedures in regard to our present program of criminal and security informants.

Effective 8/18/76, all work and personnel involved within the Internal Security Branch of Division 5, consisting of the IS-1 and IS-2 Sections and a portion of the CI-3 Section, were transferred to Division 6. This included the Extremist Informant Unit in the IS-1 Section and the Security Informant Unit in the IS-2 Section.

Memorandum to Mr. J. B. Adams  
Re: Domestic Security and Extremist Informant Programs

The Informant Review Task Force has recommended that all informant matters formerly handled in the Internal Security Branch as mentioned above, be transferred to Division 9 where they will be handled in one Section in connection with criminal informant matters.

This transfer will encompass the two Units formerly handling extremist and security informants along with confidential sources, which were a part of the overall domestic security work transferred to Division 6.

The Informant Review Task Force has concluded that it will be in the best interest of the Bureau if all informant programs except the Foreign Counterintelligence Assets were handled in one Section of Division 9.

This transfer has been discussed with Assistant Director F. C. Fehl of Division 9 and Assistant Director R. J. Gallagher of Division 6, both of whom are in favor of this transfer.

The Agents and clerical employees formerly assigned to the two Units handling extremist and security informants in Division 6 will be available where needed for transfer to Division 9 or where appropriate to other Divisions.

The disposition of these individuals will be the subject matter of additional memoranda when the total needs have been assessed.



*W* *RLH*  
ADDENDUM PLANNING AND INSPECTION DIVISION *RLH/imt* 9/23/76

While Planning and Inspection Division agrees that the Special Investigative Division (SID) appears to be the logical division to handle all informant programs with the exception of FCI Assets, the Informant Review Task Force has not yet made a recommendation as to the degree of FBIHQ informant supervision needed nor the location of an informant unit at FBIHQ. Contact with a representative number of Informant Review Task Force members, based upon this memorandum, indicated they interposed no objection to the location of the informant unit in SID. Degree of FBIHQ informant supervision will be covered at the next Informant Review Task Force meeting.

*RLH*  
*H / Jma*

EFTO

TELETYPE

IMMEDIATE

FM DIRECTOR

SEPTEMBER 20, 1976

TO ALL SACS

BT

E F T O

FBI INFORMANT PROGRAMS

- 1 - Mr. R. G. Held
- 1 - Mr. J. B. Adams
- 1 - Mr. F. C. Fehl
- 1 - Mr. R. J. Gallagher
- 1 - Mr. T. W. Leavitt
- 1 - Mr. J. G. Deegan
- 1 - Mr. T. J. Seabaugh

Security Informants - General

BY CLOSE OF BUSINESS TODAY, SEPTEMBER 20, 1976, ADVISE

FBI HEADQUARTERS OF THE NUMBER OF INFORMANTS IN EACH CATEGORY

UTILIZING THE FOLLOWING FORMAT: (1) OPERATIONAL ASSETS;

(2) INFORMATIVE ASSETS; (3) SECURITY INFORMANTS; (4)

POTENTIAL SECURITY INFORMANTS; (5) CONFIDENTIAL SOURCES -

SECURITY; (6) PANEL SOURCES; (7) EXTREMIST INFORMANTS;

(8) POTENTIAL EXTREMIST INFORMANTS; (9) CONFIDENTIAL SOURCES -

EXTREMIST; (10) CRIMINAL INFORMANTS; (11) POTENTIAL CRIMINAL

INFORMANTS; (12) CONFIDENTIAL SOURCES-CRIMINAL; (13) TOP

ECHELON INFORMANTS; (14) TARGETS.(PC'S).

TJS:kle

(9)

ASSOCIATE DIRECTOR

SEP 20 10 25 AM '76

NOTE:

RECEIVED

All offices requested to submit informant figures effective close of business 9/20/76, to determine present informant coverage.

SEP 29 1976

APPROVED:

Assoc. Dir.

Dep. AD Adm.

Dep. AD Inv.

Asst. Dir.:

Adm. Serv.

Ext. Affairs.

Fin. & Pers.

Gen. Inv.

Ident.

Inspection

Intell.

Assoc. Dir. \_\_\_\_\_  
Dep. AD Adm. \_\_\_\_\_  
Dep. AD Inv. \_\_\_\_\_  
Asst. Dir. \_\_\_\_\_  
Adm. Serv. \_\_\_\_\_  
Ext. Affairs \_\_\_\_\_  
Fin. & Pers. \_\_\_\_\_  
Gen. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Inspection \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Plan. & Eval. \_\_\_\_\_  
Rec. Mgnt. \_\_\_\_\_  
Spec. Inv. \_\_\_\_\_  
Training \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_

TELETYPE UNIT ☒

RECORDED COPY FILED IN 66-2542-10 - 66-2542-11 - 66-2542-12

Federal Bureau of Investigation  
Records Section12-2, 1976

☐ Name Searching Unit, 4543 JEH-FBI Bldg.  
☒ Service Unit, 4654 JEH-FBI Bldg. b6  
☐ Forward to File Review b7C  
☒ Attention   
☒ Return to  4216 + 4559

Supervisor Room Ext.

## Type of References Requested:

☐ Regular Request (Analytical Search)  
☒ All References (Subversive & Nonsubversive)  
☐ Subversive References Only  
☐ Nonsubversive References Only  
☐ Main \_\_\_\_\_ References Only

## Type of Search Requested:

☐ Restricted to Locality of \_\_\_\_\_  
☒ Exact Name Only (On the Nose)  
☐ Buildup ☐ Variations

Subject Birthdate & Place Address 

b6

b7C

Localities 

R# \_\_\_\_\_

Date 122

Searcher

Initials 14

Prod. \_\_\_\_\_

FILE NUMBER

SERIAL

8-7-109866

#101-78

Date

12/14/77

To:

Director, FBI

From: (Suggester's name)

SA [REDACTED]

Division of Assignment

SAVANNAH

b6

b7C

## SUGGESTION

The attached is a suggestion for the revision of ~~form~~ FD-209 to make same more suitable for FCI work. The new form, which would be applicable to FCI work only, could be FD-209-a. As it stands now, Bureau regulations require that an FD-209 be submitted to the 134 main file and same refer to the 134-SUB-A file where positive information would be maintained, and over a long period of time would make the main file bulky with FD-209s which are really not needed.

*Security Informants - Gen.*

Current practice or rule (Include manual citation as well as facts)

FD-209s are submitted to the 134 main file on all contacts whether positive or negative and positive contacts refer reader to 134-SUB-A file where positive information contained.

Advantages of suggestion and annual savings (Include basis for estimate)

The new form would save field offices file space, paper cost, stenographer dictation time and clerical filing time.

*TA*

EX-130

REC-33

V-39

DEC 27 1977

66-2542-3-1500

Disadvantages of suggestion

1-25-78  
DEC 27 1977

b6

b7C

None Known.

LPT

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that it will be considered within two years after submission.)

☒ Mr.☐ Mrs.☐ MissSPECIAL AGENT  
of Suggester

Recommendations and comments of Division Head

It appears above suggestion has merit and should be favorably considered.

Signature and Title

(Do not write in this space - for Bureau use only)

Att 2 Oppre

1-20-98

3

CLOSURE - 2 detached in Adm. Ser.

DEC 27 1978

RECEIVED

UNITED STATES GOVERNMENT

*Memorandum*

TO : SAC

DATE:

FROM : SA

SUBJECT:

Dates of Contact

File #s on which contacted (Use Titles if File #s not available)


Purpose and results of contact

- ☐ NEGATIVE  
☐ POSITIVE  
☐ STATISTIC

PERSONAL DATA

#101-78

To be top serial in 134-main file

To: SAC

From:

Subject:

☐ PositiveDATESFILES☐ NegativeDATESFILES

Information channlized to  
appropriate sub file

☐ Has asset shown any indication of emotional instability,  
unreliability or furnishing false information.

66-2542-3-1500

701

am.

bcw

Cal  
H

*gpt*

[illegible]

January 23, 1978

PERSONAL

*Security Informants - gen.*

*116*  
[Redacted]  
Federal Bureau of Investigation  
Savannah, Georgia

b6  
b7C

Dear [Redacted]

I have received your suggestion that Form FD-209 be revised in a particular manner. After evaluation, your proposal is not being approved since it is not necessary to submit this form for every contact. Additionally, the suggested revised version could not encompass administrative and background data shown on the current FD-209. *A*

Although favorable action was not taken in this instance, the interest you expressed by submitting your idea to me is appreciated.

*EX-130*  
Sincerely yours,

REC-33

*66-2572-3-1501*

*G. M. Kelley*

9 JAN 25 1978

Clarence M. Kelley  
Director

2 - Savannah

- 1 - Field personnel file
- 1 - Suggestion file

ATTENTION: SAC

In addition to the reasons set forth in letter to suggester, it should be noted that due to the limited amount of information listed on FD-209s in FCI work stenographic assistance is not customarily required.

b6  
b7C

1 - Personnel file of SA [Redacted]

*Q&W*  
*(6)* (Suggestion #101-78)

Continued - Over

MAILED 17  
JAN 23 1978  
FBI

Assoc. Dir. \_\_\_\_\_  
Dep. AD Adm. \_\_\_\_\_  
Dep. AD Inv. \_\_\_\_\_  
Asst. Dir.: \_\_\_\_\_  
Adm. Serv. \_\_\_\_\_  
Crim. Inv. \_\_\_\_\_  
Fin. & Pers. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Plan. & Insp. \_\_\_\_\_  
Rec. Mgnt. \_\_\_\_\_  
Spec. Inv. \_\_\_\_\_  
Tech. Serv. \_\_\_\_\_  
Training \_\_\_\_\_  
Public Affs. Off. \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director's Sec'y \_\_\_\_\_

70 FEB 2 1978

MAIL ROOM

TELETYPE UNIT ☐

*PMS*



[REDACTED]  
Federal Bureau of Investigation  
Savannah, Georgia

b6  
b7C

NOTE: Suggests revision of Form FD-209 to make it more suitable for Foreign Counterintelligence (FCI) work. The new form, which would be applicable to FCI work only, could be FD-209a. The Intelligence Division states that, in the FCI field, the FD-209s are not utilized to record positive information but merely dates of contacts, file numbers, and personal data regarding the asset. Customarily, they are not dictated but are completed, in longhand, by the contacting Agent. Further, since it is not necessary to submit an FD-209 for every contact but merely for each 45-day period, the 134 main files usually contain only a limited number of FD-209s. Thus, the current practice involves only minimal cost in terms of clerical filing time and paper cost. It should also be noted that if the suggestion were approved it would be necessary for Agents to record information regarding the asset's reliability, personal data, etc., currently noted on the FD-209s, on separate memos to the main file. The Intelligence Division does not believe this suggestion has merit, and it is recommended that it not be approved. Views attached.

APPROVED: [REDACTED]

Director \_\_\_\_\_  
Assec. Dir. \_\_\_\_\_  
Dep. AD Adm. \_\_\_\_\_  
Dep. AD Inv. \_\_\_\_\_

Adm. Serv. RELY  
Crim. Inv. \_\_\_\_\_  
Fin. & Pers. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Intell. TCM  
Laboratory \_\_\_\_\_

Legal Coun. \_\_\_\_\_  
Plan. & Insp. \_\_\_\_\_  
Rec. Mgmt. \_\_\_\_\_  
Spec. Inv. \_\_\_\_\_  
Tech. Servs. \_\_\_\_\_  
Training \_\_\_\_\_

MENT

# Memorandum

TO : MR. J. B. ADAMS

DATE: 1/4/78

**CONFIDENTIAL**

FROM : MR. P. L. MACK

SUBJECT: USE OF INFORMANTS AND ASSETS

*Security Informants - General*

## PURPOSE:

To set forth results of survey of field regarding the use of informants and assets connected with, affiliated with, or otherwise engaged in news media activities as of 12/8/77.

## SYNOPSIS:

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 3/2/83 BY 60322/UC/16

Field was requested by teletype 12/8/77 to identify informants and assets pending as of 12/8/77 who were engaged in news media activities. As a result of the survey, it was determined one Top Echelon informant, two informants-criminal, one informant-security, five operational assets and 20 informative assets were connected with, affiliated with, or otherwise engaged in news media activities. Of these 29 informants and assets, nine were paid. Attached for Criminal Investigative Division is listing of Top Echelon informant, informants-criminal, and informant-security involved in news media activities. Attached for the Intelligence Division is a listing of operational assets and informative assets so involved with the news media.

## RECOMMENDATIONS:

1. The Organized Crime Section and the Domestic Security and Terrorism Section of the Criminal Investigative Division establish and maintain procedures whereby these sections will know on a continuing basis the number of informants or assets supervised by the sections who are connected with, affiliated with, or otherwise engaged in news media activities.

- Enc. *m.d. Mack*  
*O.C. Section*  
*advised that*  
*O.C. indices*  
*on comp. pass*  
*DS-T*  
*in news*  
*me qit*
- 1 - Mr. Adams
  - 2 - Mr. Leavitt (Enc.)
  - 1 - Mr. Kelso
  - 3 - Mr. Moore (Enc.)
  - 1 - Mr. Mignosa

APPROVED: ☐  
Director \_\_\_\_\_  
Assoc. Dir. \_\_\_\_\_  
Dep. AD Adm. \_\_\_\_\_  
Dep. AD Inv. \_\_\_\_\_

Adm. Serv. \_\_\_\_\_  
Crim. Inv. \_\_\_\_\_  
Fin. & Pers. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Plan. & Insp. \_\_\_\_\_  
Rec. Mgnt. \_\_\_\_\_  
Spec. Inv. \_\_\_\_\_  
Tech. Serv. \_\_\_\_\_  
Training \_\_\_\_\_  
Public Affs. Off. \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director's Sec'y \_\_\_\_\_

CONTINUED - OVER  
SEE DETAILS, PAGE 3

1 - Mr. McCubbin

**CONFIDENTIAL**

SECRET MATERIAL ATTACHED

PLM:mah  
(7) 1978  
ENCLOSURES

U.S. Savings Bonds Regularly on the Payroll Savings Plan

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED EXCEPT  
WHERE SHOWN OTHERWISE.

3/6/83  
CLASSIFIED BY 60322/UC/16  
DECLASSIFY ON: 25X

UNRECORDED COPY FILED IN

Memorandum for Mr. Adams  
RE: INFORMANTS AND ASSETS

~~CONFIDENTIAL~~

RECOMMENDATIONS (cont.)

2. The Intelligence Division should establish and maintain similar procedures as set forth in Recommendation No. 1 with respect to operational assets and informative assets.

APPROVED: || |

Director \_\_\_\_\_  
Assoc. Dir. \_\_\_\_\_  
Esp. AB Adm. \_\_\_\_\_  
Esp. AB Int. \_\_\_\_\_

Adm. Serv. \_\_\_\_\_  
Crim. Inv. \_\_\_\_\_  
Fin. & Pers. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_

Legal Coun. \_\_\_\_\_  
Plan. & Insp. \_\_\_\_\_  
Rec. Mgmt. \_\_\_\_\_  
Spec. Inv. \_\_\_\_\_  
Tech. Servs. \_\_\_\_\_  
Training \_\_\_\_\_  
Public Affs. Off. \_\_\_\_\_

per

*JMA*

after review of each case as instructed  
in my memo to Mr. Leavitt dated 1/6/78 and  
copy to Mr. Moore we will determine if current  
policy should be modified and submit  
appropriate rec. *JMA*  
1/6/78

~~CONFIDENTIAL~~

Memorandum for Mr. Adams  
RE: INFORMANTS AND ASSETS

~~CONFIDENTIAL~~

DETAILS:

As result of teletype to all field offices dated 12/8/77, the field furnished the symbol numbers, field office file numbers, Headquarters file numbers, informants' position, the type of information furnished, and payment status of informants and assets of the respective field offices connected with, affiliated with, or otherwise engaged in news media activities. This survey revealed one Top Echelon informant, two informants-criminal, one informant-security, five operational assets, and 20 informative assets pending as of 12/8/77 for a total of 29 who were so involved. It should be noted that two informative assets were discontinued subsequent to 12/8/77. An analysis of the information furnished by the field discloses nine of these individuals were listed as being paid and included one Top Echelon informant, one informant-criminal, one informant-security, three operational assets, and three informative assets. The Top Echelon informant was employed as a sports director for a radio section of a news wire service and the informant-criminal as well as the informant-security were employed as news reporters for local radio stations. Of the operational assets, one was employed as a typesetter, [REDACTED]

(C)

b1  
b3

In summary, nine informants and assets were paid, 20 were unpaid, 12 were connected with newspapers, one with a news service, six in the radio field, one in television, four with magazines or trade publications, and five were involved in other activities. Of those five involved in other activities, one was a typesetter [REDACTED]

(C)

[REDACTED] two were employed by the U.S. Information Agency, and one was employed as a writer for the American Research Institute.

b1  
b3

Attached to this memorandum is a complete listing of these informants and assets. Attached for the Criminal Investigative Division is a listing of those informants supervised by that Division (pages 1 and 2). Attached for the Intelligence Division is a listing classified "Secret" (pages 3 through 15) in order to protect the identities of sources currently furnishing information affecting the national security of the U.S. as classified by the field.

~~CONFIDENTIAL~~

~~SECRET~~

INFORMANTS AND ASSETS WITH  
NEWS MEDIA CONNECTIONS AS OF 12/9/77

Informants - Top Echelon

3/5/08  
CLASSIFIED BY 60290 BCF/CAL/B  
DECLASSIFY ON: 25X 1, 6  
12-054

[Redacted]

Wfile

[Redacted]

Bufile

Position:

[Redacted]

Type of information furnished:

Organized crime - gambling

Payment status: Paid

(U)

Informants - Criminal

[Redacted]

LRfile

[Redacted]

Bufile unknown

Position:

[Redacted]

Type of information furnished:

Gambling and narcotic activity in  
northwestern Arkansas area.

Payment status: Not Paid

(U)

XEROX  
JAN 25 1978

Classified by 4  
Exempt from GDS, Category 2  
Date of declassification Indefinite

SECRET

ENCLOSURE

66-2542-3-1502

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED EXCEPT  
WHERE SHOWN OTHERWISE

b7D

b7D

~~SECRET~~

Informants - Criminal (Cont.)

[Redacted]

MMfile

[Redacted]

b7D

Bufile

[Redacted]

Position:

[Redacted]

Type of information furnished:

[Redacted]

activities within  
the Miami Division.

Payment status: Paid

(U)

Informants - Security

[Redacted]

MMfile

[Redacted]

b7D

Bufile

[Redacted]

Position:

[Redacted]

Type of information furnished:

[Redacted]

activities within  
the Miami Division.

Payment status: Paid

(U)

~~SECRET~~

~~SECRET~~

Classified by ~~■ 4~~

Exempt from GDS, Category 2

Date of declassification Indefinite

~~SECRET~~

Operational Assets

[Redacted]

NYfile

[Redacted]

Bufile

Position:

[Redacted]

Type of information furnished:

Information concerning

[Redacted]

[Redacted]

~~Publication of information~~

Payment status: Paid

(S)(u)

---

(C)

[Large Redacted Area]

b1  
b3



~~SECRET~~



~~SECRET~~

Informative Assets (cont.)

b7D

NKfile

Bufile unknown

Position:

Type of information furnished:

activities in  
New York/northern New Jersey area.

Payment status: Not paid

~~(C)~~ (U)

b1  
b3

- - -

- 6 -

~~SECRET~~

~~SECRET~~

b1  
b3

Informative Assets (cont.)

(C)

X

X

NYfile

Bufile

Position:

Type of information furnished:

Information concerning two known intelligence officers from

Payment status: Not paid

~~(C)~~ (U)

b7D

~~SECRET~~

~~SECRET~~

b1  
b3

Informative Assets (cont.)

(C)

X

X

SFfile

Bufile

Position:

Type of information furnished:

Payment status: Not Paid

b7D

(U)

~~(C)~~

~~(C)~~ (U)

~~SECRET~~

~~SECRET~~

b1  
b3

Informative Assets (cont.)

(C)

X

X

WFfile

Bufile

Position:

Type of information furnished:

Operation and employees of [redacted]  
[redacted] as well as officials of [redacted]

Payment status: Paid

b7D

~~(S)~~ (U)

~~SECRET~~

~~SECRET~~

Informative Assets (cont.)

b7D

WFfile

Bufile

Position:

Type of information furnished:

Information concerning

Payment status: Not paid

~~(S)~~ (U)

b1  
b3

~~(S)~~

~~SECRET~~

# 344-78

Date

6/22/78

To: Director, FBI

From: (Suggester's name)

Division of Assignment

PHOENIX

b6  
b7C

SUGGESTION

It is suggested that in lieu of submission of FD-209 in Informative Asset (IA) cases when contact is negative and purely liaison in nature, a notation only be made in the file. Concerning the notation it would be suggested that a form be devised to be maintained directly behind the FD-238 (Pink Sheet). The form should have a column for date of contact, a column for method of contact, i.e., telephonic or personally and a column for the initials only of the contacting Agent. The recording of contact could be accomplished by all Agent personnel by merely submitting a routing slip setting forth date of contact, method and Agent's initials to the Confidential Clerk who in turn would record this information on the new form.

Current practice or rule (Include manual citation as well as facts)

Currently an FD-209 must be submitted on all contacts even though negative and purely liaison in nature.

Advantages of suggestion and annual savings (include basis for estimate)

It is believed that this method could save additional handling of paper and in so doing would save clerical time devoted to serializing, would save Agent time in preparing the FD-209, and in addition where form is typed it would save stenographic time as well. It is estimated a one to two per cent Confidential Clerk's time savings would result.

*Security Informants - General*

EX-115 REC-50 DE-11 66-2542-3-1503

Disadvantages of suggestion

None noted.

7/25  
20 JUN 26 1978

(The use by the United States of my suggestion shall not form the basis assigns upon the United States. I understand that I will be considered within two years after submission.)

☒ Mr. ☐ Mrs. ☐ Miss

or  
adopted

b6  
b7C

Recommendations and comments of Division Head

Supervisory Special Agent

This appears to be a good suggestion and it is recommended it be adopted.

Special Agent Signature and Title in Charge

(Do not write in this space - for Bureau use only)

Let's go ahead,  
2- ENCLOSURE  
57 AUG 22 1978

*Whitson*  
JUN 21 1978

Date \_\_\_\_\_

Mark opposite each item the number of the serial or serials in which the information appears. Although these items are regarded as nonvariable, changes may be noted by adding the new serial number and crossing out the old. When form is complete as to all applicable items, the Agent and Field Supervisor should initial the form at the end.

Symbol Number \_\_\_\_\_

Office File \_\_\_\_\_

Type of Asset ☐ IA ☐ OA

Bureau File \_\_\_\_\_

Date Approved and Serial No. \_\_\_\_\_

Serial No. \_\_\_\_\_

1. Name \_\_\_\_\_
2. Aliases \_\_\_\_\_
3. Code Name \_\_\_\_\_
4. Bureau Advised of Symbol \_\_\_\_\_
5. Date and Place of Birth \_\_\_\_\_
6. Description \_\_\_\_\_
7. Photograph \_\_\_\_\_
8. Background Investigation:
  - (a) File References Checked \_\_\_\_\_
  - (b) Local Criminal Check \_\_\_\_\_
  - (c) Bureau Identification Record \_\_\_\_\_
  - (d) Selective Service Check \_\_\_\_\_
  - (e) Check of Armed Services Record \_\_\_\_\_
  - (f) Assets Canvassed \_\_\_\_\_
  - (g) Reliability Check \_\_\_\_\_
  - (h) Patriotism \_\_\_\_\_
  - (i) Reputation \_\_\_\_\_
9. Asset Advised of:
  - (a) Not Bureau Employee \_\_\_\_\_
  - (b) Activities Voluntary \_\_\_\_\_
  - (c) Relationship Confidential \_\_\_\_\_
  - (d) Bureau Labor Policy \_\_\_\_\_
  - (e) Not to Retain Copies of Notes - Reports \_\_\_\_\_
  - (f) Report to be Submitted Under Code Number and in Third Person \_\_\_\_\_
  - (g) Payments are Income \_\_\_\_\_
  - (h) Use Public Telephones \_\_\_\_\_
  - (i) No Office Contact Personally \_\_\_\_\_
10. Statement of Cooperation \_\_\_\_\_
11. Express Promise of Confidentiality Granted \_\_\_\_\_
12. Post Office Box Number Assigned \_\_\_\_\_
13. Asset Indices Card Made \_\_\_\_\_
14. Agent Who Handles Information \_\_\_\_\_
15. Alternate Agent \_\_\_\_\_
16. Concealment and Characterization Guide \_\_\_\_\_
17. Flash Notice Placed \_\_\_\_\_ or Removed \_\_\_\_\_
18. Coverage \_\_\_\_\_
19. NCIC Test (Z) Inquiry \_\_\_\_\_
20. Advised of Policy re Defense Plans and Strategy \_\_\_\_\_
21. Inspector's Rating at Time of Last Inspection 66-2542-3-1

No Serial Number: \_\_\_\_\_

Initials \_\_\_\_\_ Agent <sup>81/003</sup>

Keep on Top of Other Serials in File.

ENCLOSURE

Supervisor

UNITED STATES GOVERNMENT

*Memorandum*

TO : SAC

DATE:

FROM : SA

SUBJECT:

## Dates of Contact

File #s on which contacted (Use Titles if File #s not available)

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## Purpose and results of contact

- ☐ NEGATIVE  
☐ POSITIVE  
☐ STATISTIC

## PERSONAL DATA

FBI/DOJ

66-2542-3-1503

ENCLOSURE



Suggestion #344-78.

ADDENDUM: INTELLIGENCE DIVISION GGA:gga 7/5/78

This suggestion recommends that we discontinue preparation of FD-209s reporting results of solely negative contacts with FCI assets, and calls for utilization of a form to be maintained behind the FD-238 pink sheet to record the dates of these negative contacts. This suggestion is identical to that of SA Lewis P. Jones, Savannah Division, dated 12/14/77, who included with his suggestion an example of the proposed new form.

In response to that suggestion, INTD pointed out that in the FCI field, FD-209s include only dates of contacts, file numbers, and personal information and data regarding the asset, and are normally completed by the handling agent in very minimal time. Further, since it is not necessary to submit an FD-209 for each contact, but only each forty-five day period, the "134" main files usually contain a limited number of the FD-209s. Thus, the current practice involves only minimal costs in terms of clerical filing time and paper costs. It is also noted that if the suggestion is approved, it would be necessary for the agents to complete some type of a memorandum to the file to at least indicate the nature of the matters being discussed with the asset, even if no positive results are obtained.

INTD is of the opinion the reasons set forth in opposition to the original suggestion remain valid.

*Cgs/HC*

*gga*

APPROVED:

Director \_\_\_\_\_  
Assoc. Dir. \_\_\_\_\_  
Dep. AD Adm. \_\_\_\_\_  
Dep. AD Inv. \_\_\_\_\_

Adm. Serv. \_\_\_\_\_  
Crim. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Intell. *Wuchel* \_\_\_\_\_  
Laboratory \_\_\_\_\_

Legal Coun. \_\_\_\_\_  
Plan. & Insp. \_\_\_\_\_  
Rec. Mgnt. \_\_\_\_\_  
Tech. Servs. \_\_\_\_\_  
Training \_\_\_\_\_  
Public Affs. Off. \_\_\_\_\_

Suggestion #344-78

ADDENDUM: INTERNATIONAL TERRORIST UNIT, DIVISION 6

*JEP*  
JEP:ksw

The above suggestion applies to situations in which an asset is being contacted for only liaison purposes and no discussion of specific Bureau cases or investigative matters is to take place. Since the number of instances in which this type of contact would be taking place would be very limited, it does not appear to be worthwhile to change the current reporting procedures on informant contacts and to add an additional system of record keeping to the informant files. Furthermore, since the number of occasions in which the above type of contact would apply is minimal, the amount of saving involved in routing and secretarial time by the above suggestion would also be very minimal.

APPROVED:

Director \_\_\_\_\_  
Assoc. Dir. \_\_\_\_\_  
Dep. AD Adm. \_\_\_\_\_  
Dep. AD Inv. \_\_\_\_\_

Adm. Serv. _____	Legal Coun. _____
Crim. Inv. <i>MJ</i> _____	Plan. & Insp. _____
Ident. _____	Rec. Mgnt. _____
Intell. _____	Tech. Servs. _____
Laboratory _____	Training _____
	Public Affs. Off. _____

July 20, 1978

PERSONAL

[Redacted]  
Federal Bureau of Investigation  
Phoenix, Arizona

Dear [Redacted]

*Security Informants - General*

Thank you for your suggestion that the preparation of Form FD-209 be discontinued in certain instances and that a new form be devised and maintained directly behind Form FD-238. After evaluation, your proposal is not being approved. Since it is not necessary to submit an FD-209 for every contact, it does not appear to be worthwhile to change the current reporting procedures on these contacts and add an additional system of recordkeeping to the files.

I appreciate the interest you expressed by submitting your idea to me although favorable action was not taken in this instance.

Sincerely yours,

William H. Webster

EX-115

William H. Webster  
Director

REC-50

66-2542-3-1504

5 JUL 25 1978

2 - Phoenix

1 - Field personnel file

1 - Suggestion file

Assoc. Dir. \_\_\_\_\_  
Dep. AD Adm. \_\_\_\_\_  
Dep. AD Inv. \_\_\_\_\_  
Asst. Dir.: \_\_\_\_\_  
Adm. Servs. \_\_\_\_\_  
Crim. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Plan. & Insp. \_\_\_\_\_  
Rec. Mgnt. \_\_\_\_\_  
Tech. Servs. \_\_\_\_\_  
Training \_\_\_\_\_  
Public Aff. \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director's Sec'y \_\_\_\_\_

1 - Personnel file of SA [Redacted]

GW:njw

(6)

(Suggestion #344-78)

AUG 2 1978

MAIL ROOM

Continued - Over

*PMS*

FBI/DOJ

b6  
b7C

b6  
b7C

[REDACTED]  
Federal Bureau of Investigation  
Phoenix, Arizona

b6  
b7c

NOTE: Suggests, in lieu of submission of FD-209 in Informative Asset (IA) cases when contact is negative and purely liaison in nature, a notation only be made in the file. Concerning the notation, it would be suggested that a form be devised to be maintained directly behind the FD-238 (Pink Sheet). The form should have a column for date of contact, method of contact, i.e., telephonic or personally, and a column for the initials only of the contacting agent. The recording of contact could be accomplished by all agent personnel by merely submitting a routing slip setting forth date of contact, method and agent's initials to the confidential clerk who in turn would record this information on the new form. The International Terrorist Unit, Criminal Investigative Division, notes that, since the number of instances in which this type of contact would be taking place would be very limited, it does not appear to be worthwhile to change the current reporting procedures on informant contacts and to add an additional system of recordkeeping to the informant files. Furthermore, since the number of occasions in which the above type of contact would apply is minimal, the amount of savings involved in routing and secretarial time by the suggestion would also be very minimal. The Intelligence Division notes this suggestion is identical with one submitted in December 1977 which was not adopted. In response to that suggestion, the Intelligence Division pointed out that in the FCI field, FD-209s include only dates of contacts, file numbers, and personal information and data regarding the asset, and are normally completed in long hand by the handling agent in very minimal time. Further, since it is not necessary to submit an FD-209 for each contact, but only [REDACTED] each 45-day period, the 134 main files usually contain a limited number of the forms. Thus, the current practice involves only minimal costs in terms of clerical filing time and paper costs. It is also noted that if the suggestion is approved, it would be necessary for the agents to complete some type of a memorandum to the file to at least indicate the nature of the matters being discussed with the asset, even if no positive results are obtained. The Intelligence Division is of the opinion the reasons set forth in opposition to the previous suggestion are still valid. In view of the foregoing, it is recommended that this suggestion not be approved. Views attached.

APPROVED:

Director \_\_\_\_\_  
Assoc. Dir. \_\_\_\_\_  
Dep. AD Adm. \_\_\_\_\_  
Dep. AD Inv. \_\_\_\_\_

Adm. Serv. REL \_\_\_\_\_  
Crim. Inv. WJH \_\_\_\_\_  
Ident. WJH \_\_\_\_\_  
Intell. WJH \_\_\_\_\_  
Laboratory \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Plan. & Insp. \_\_\_\_\_  
Rec. Mgnt. \_\_\_\_\_  
Tech. Servs. \_\_\_\_\_  
Training \_\_\_\_\_  
Public Affs. Off. \_\_\_\_\_

# Memorandum

722 11504



To : DIRECTOR, FBI

Date 7/8/81

b7D

From : SAC, SAN DIEGO

(C)

SECURITY INFORMANTS GENERAL

Subject : ~~STATUS REPORT (QUARTERLY)~~  
~~SECURITY INFORMANTS AND SOURCES~~

Re San Diego letter to Bureau, 4/9/81.

Enclosed for the Bureau are the original and two copies of an FD-374A setting forth required information as of 6/30/81.

## ENCLOSURE

1 - Bureau (Enc. 3) \*ENCLOSURE ATTACHED\*  
1 - San Diego

RLS:mag  
(2)

1 enc D+R  
3150A cc.CID  
mag

SK

VE-85 66-2542-3-1505

OCT 27 1981

[Signature]

79  
79 NOV 23 1981

Furnish complete listing quarterly; by the 10th of January, April, July, October

A. Name, location and investigative phase (preliminary, limited or full field) of all groups under domestic security investigation in your division.	B. Symbol numbers and Bufile numbers of informants providing coverage of organizations listed in Column A. Underline the symbol number of nonmember informants.	C. Identify by symbol number and Bufile number all active domestic security informants not listed in Column B.	D. Comment regarding adequacy of coverage of each group under investigation. If considered inadequate, set forth measures being taken to improve coverage.
<p>Communist Workers Party (CWP) Full Field New York</p>	<p>[redacted] SD file [redacted] BU file not known</p>	<p>None</p>	<p>CWP Activity in San Diego continues to be limited chiefly to participation in labor dispute at National Steel &amp; Shipbuilding Company (NASSCO), San Diego, CA. Two CWP members and one sympathizer arrested 9/16/80 by San Diego FBI and San Diego Police Dept. (SDPD) on charges emanating from their plans to direct bombs and/or incendiary devices against NASSCO. Arrests based largely on information furnished by [redacted]. Further investigation of CWP in San Diego Division being held in abeyance pending completion of trial in aforementioned bombing case. Trial has been scheduled to begin 4/28/81. Subjects were convicted of all charges on 6/5/81. Subjects are to be sentenced 7/14/81.</p>

3 - Bureau  
1 - San Diego  
RLS:mag  
(4)

542-3-1  
ENCLOSURE

## Memorandum

TO : Mr. Bailey *W.B. RY*

DATE: 5/22/80

FROM : P. L. Andrews

SUBJECT: ANNUAL INFORMANT LETTER

PURPOSE:*Security* *INFORMANTS General*  
To recommend that Bufile 66-2542 be placed in the  
Special File Room (SFR).RECOMMENDATION:That, with the concurrence of the Criminal  
Investigative Division (CID), Bufile 66-2542 be placed in the  
SFR.APPROVED:Director \_\_\_\_\_  
Exec. AD \_\_\_\_\_  
Asst. Dir. \_\_\_\_\_  
Lab. \_\_\_\_\_Adm. Serv. \_\_\_\_\_  
Crim. Inv. *F.M.*Ident. \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_

Legal Coun. \_\_\_\_\_

Plan. &amp; Insp. \_\_\_\_\_

Rec. Mgmt. *W.B. RY*

Tech. Servs. \_\_\_\_\_

Training \_\_\_\_\_

Public Affs. Off. \_\_\_\_\_

DETAILS:Bufile 66-2542, which contains 11 active subsections,  
is the repository for annual informant letters submitted to  
FBIHQ by our field offices. In addition, instructions,  
guidance, etc., from FBIHQ to the various field offices  
concerning the criminal informant program are also contained in  
this file. Bufile 66-2542 is currently retained in the general  
files at FBIHQ. For obvious security reasons, this file should  
be placed in the SFR with access restricted to the Assistant  
Director, CID, his Deputies, and Supervisory Special Agents of  
the CID, Organized Crime Section.

66-2542

- 1 - Mr. Mullen
- 1 - Mr. Bailey (Admin.)
- 1 - Mr. Andrews
- 1 - Miss Cone
- 1 - Mr. Scherrer

RWS:evp  
(6)

(SEE CID ADDENDUM PAGE 2)

66-2542-3-

NOT RECORDED  
JUN 12 1980

84 JAN 26 1981

Exec AD \_\_\_\_\_  
Asst. Dir. \_\_\_\_\_  
Adm. Serv. \_\_\_\_\_  
Crim. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Plan. & Insp. \_\_\_\_\_  
Rec. Mgmt. \_\_\_\_\_  
Tech. Servs. \_\_\_\_\_  
Training \_\_\_\_\_  
Public Affs. Off. \_\_\_\_\_  
Director \_\_\_\_\_

ORIGINAL FILED IN 66-2542-1-991

ADDENDUM: CRIMINAL INVESTIGATIVE DIVISION (CID) JJJ:cac 5/23/80

The Organized Crime Section, CID concurs with recommendation of the Records Management Division that Bureau file 66-2542 be placed in the Special File Room.

APPROVED:	Adm. Serv.	Exec. Coun.
	Crim. Inv.	Ident. Div.
Director	Intell.	Lab.
Exec. AD Adm.	Legal Coun.	Plan. & Insp.
Exec. AD Inv.	Rec. Mgmt.	Spec. Inv.
Exec. AD Leg.	Training	Public Affs. Off.



DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION  
COMMUNICATION MESSAGE FORM

PAGE 1 OF 2

DATE 16

1/22/90

CLASSIFICATION

~~CONFIDENTIAL~~

PRECEDENCE

ROUTINE

SSP

CLASS

SRC'D

SER

REC

START HERE

FM DIRECTOR FBI (64-34463)

b7D

TO LEGAT MEXICO CITY/ROUTINE/

BT

14 ~~CONFIDENTIAL~~

CITE: //0028//

*Security Informants General*

SUBJECT: RETIREMENT LUMP-SUM PAYMENT TO CONFIDENTIAL SOURCES  
OF LEGAT, MEXICO CITY.

THIS COMMUNICATION IS CLASSIFIED "~~CONFIDENTIAL~~" IN ITS  
ENTIRETY.

YOUR REQUEST TO PROVIDE LUMP-SUM PAYMENTS TO [ ] AND  
[ ] UPON TERMINATION OF THEIR SERVICES HAS BEEN REVIEWED  
AND APPROVED. A PAYMENT OF [ ] IS AUTHORIZED FOR THE  
SURVIVING CHILDREN OF [ ] AND [ ] FOR [ ] BASED ON  
A DECEMBER, 1989, RETIREMENT DATE. 66-2542-3-1506

LEGAT, MEXICO CITY IS INSTRUCTED TO ADVISE THE ACCOUNTING  
SECTION, ADMINISTRATIVE SERVICES DIVISION (ASD) AS TO THE

DO NOT TYPE MESSAGE BELOW THIS LINE

APPROVED

DRAFTED BY

DWS:sck (11)

DATE 16

1/22/90

ROOM

7446

TELE EXT

4691

SEE NOTE PAGE 3

- 1 - 64-34463 [ ]
- 1 - [ ]
- 1 - Mr. Copeland (Rm. 6040)
- 1 - Mr. Duff (Rm. 3147)
- 1 - Mr. Hale
- 1 - Mr. Guido

- 1 - Mr. Pimentel
- 1 - Mr. Schrimp
- 2 - OLIA
- (1 - [ ])
- (1 - [ ])

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FEDERAL BUREAU OF INVESTIGATION  
COMMUNICATIONS CENTER

15270K  
JAN 11 1990

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FBI/DOJ

64-34463-147  
203-915-135

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~~C O N F I D E N T I A L~~

NOTE: THIS COMMUNICATION ADVISES LEGAT, MEXICO CITY OF THE APPROVAL TO PAY LUMP-SUM PAYMENTS TO RETIRING CSAS, AS INDICATED BY MR. HALE TO MR. REVELL MEMORANDUM DATED NOVEMBER 28, 1989.

DURING THE APPROVAL OF THESE PAYMENTS, IT WAS NOTED THAT THERE HAS BEEN NO INFORMANT BUDGET ESTABLISHED FOR LEGATS. PRIOR TO THE PAYMENT OF THE AMOUNTS IT WILL BE NECESSARY TO REALLOCATE FUNDS FROM THE INFORMANT RESERVE BUDGET TO CREATE A LEGAT BUDGET. IN THAT REGARD, THE ASD IS REQUESTED TO REALLOCATE [ ] FROM THE INFORMANT RESERVE BUDGET TO ESTABLISH AN OVERALL LEGAT INFORMANT BUDGET OF [ ] THE INFORMANT RESERVE BUDGET HAD AN INITIAL BALANCE OF [ ] THIS IS THE FIRST REALLOCATION FROM THE RESERVE WHICH WILL LEAVE A BALANCE OF [ ] IN THE INFORMANT RESERVE.

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THIS MATTER HAS BEEN COORDINATED BY THE OFFICE OF LIAISON AND INTERNATIONAL AFFAIRS AND THE ACCOUNTING SECTION, ASD.

~~C O N F I D E N T I A L~~

TRIAL LAWYERS FOR PUBLIC JUSTICE P.C.  
COUNSELLORS AT LAW  
SUITE 611  
2000 P STREET, NORTHWEST  
WASHINGTON, D. C. 20036

(202) 463-8600

0 SECURITY INFORMANTS GENERAL February 1, 1983

[Redacted]  
Civil Division  
Room 910  
Safeway Building  
Department of Justice  
Washington, D.C. 20530

OUTSIDE SOURCE

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Dear [Redacted]

During the course of discovery, the government produced Section 130 Racial Informants (1964-1965) and Section 108 Criminal Informants (as of 1960) of the FBI Manual of Instructions. Enclosed is the copy we received. As you can see, many of the pages are illegible. We would appreciate your attempting to locate a better copy and forwarding it as soon as possible.

Very truly yours,

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EL:jmp

Encl. §§130, 108

cc: [Redacted]

66-2542-3.

NOT RECORDED  
33 MAR 18 1983

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MAR 1 1983

Initials on Original

71 MAR 28 1983

# Memorandum

~~SECRET~~



Exec AD Adm. \_\_\_\_\_  
Exec AD Inv. \_\_\_\_\_  
Exec AD LES \_\_\_\_\_  
Asst. Dir.: \_\_\_\_\_  
Adm. Servs. \_\_\_\_\_  
Crim. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Insp. \_\_\_\_\_  
Intell. \_\_\_\_\_  
Lab. \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Off. Cong. & \_\_\_\_\_  
Public Affs. \_\_\_\_\_  
Rec. Mgnt. \_\_\_\_\_  
Tech. Servs. \_\_\_\_\_  
Training \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director's Sec'y \_\_\_\_\_

To : Mr. W. M. Baker

Date: 3/5/91

From : W. D. Gow

Subject : ~~X~~ PROCESSING OF INCOMING  
ASSET TELETYPES

*Security Informants - General*

This communication is classified "Secret" in its entirety.

**PURPOSE:** To provide Strategic Information Operations Center (SIOC) personnel with procedures for processing incoming asset teletypes.

**RECOMMENDATION:** None. For information.

APPROVED: \_\_\_\_\_  
Director \_\_\_\_\_  
Dep. Dir. \_\_\_\_\_  
ADD-Adm. \_\_\_\_\_  
ADD-Inv. \_\_\_\_\_  
Adm. Servs. \_\_\_\_\_  
Crim. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Info. Mgnt. \_\_\_\_\_  
Inspection \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Tech. Servs. \_\_\_\_\_  
Training \_\_\_\_\_  
Cong. Affs. Off. \_\_\_\_\_  
Off. of EEO \_\_\_\_\_  
Off. of Liaison & Int. Affs. \_\_\_\_\_  
Off. of Public Affs. \_\_\_\_\_

- 2 - Mr. W. M. Baker  
(1 - Mr. R. C. Brown)  
(1 - Mr. N. J. Gallagher)
  - 1 - Mr. W. D. Gow
  - 1 - Mr. H. B. Brandon, III
- TWR:kms (10)  
*W kms*

- 66-2542-3-1507*
- 1 - Mr. R. B. Wade
  - 1 - Mr. N. J. Walsh
  - 1 - Mr. M. V. Donovan, Jr.
  - 1 - Mr. R. A. Mislock, Jr.
  - 1 - Mr. T. W. Richardson

Classified by: 9954  
Declassify on: OADR

~~SECRET~~

*5 per/kms*  
FBI/DOJ

~~SECRET~~

Memorandum from W. D. Gow to Mr. W. M. Baker  
Re: PROCESSING OF INCOMING  
ASSET TELETYPES

**DETAILS:** Effective 2/28/91, SIOC personnel began to process incoming Intelligence Division (INTD) teletype traffic received at FBI Headquarters between 4:00 PM and 6:00 AM. In order to provide SIOC personnel with instructions previously provided to INTD personnel, the following instructions are set forth for all incoming asset teletypes. These instructions were provided orally to Mr. ROBIN C. BROWN, Unit Chief, SIOC on 2/28/91.

Informational Assets (IA) a) the original and one copy of all IA asset teletypes are to be provided to the CI-3F Unit, INTD.

b) one copy of all IA asset teletypes are to be provided to the appropriate operational unit in INTD or for counterterrorism assets, the appropriate Criminal Investigative Division (CID) operational unit in the Counterterrorism (CT) Section.

Operational Assets (OA) a) Preliminary Inquiry (PI) status  
1) the original and one copy of all OA teletypes in the PI status are to be provided to the CI-3F Unit, INTD.  
2) one copy of all OA teletypes in the PI status are to be provided the appropriate operational unit in INTD or CID.

b)



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Memorandum from W. D. Gow to M. W. Baker  
Re: PROCESSING OF INCOMING  
ASSET TELETYPES

- c) All other OA teletypes
- 1) one copy of all other OA teletypes not addressed in paragraphs (a) and (b) above should be provided to the CI-3F Unit, INTD.
  - 2) the original and one copy of other OA teletypes not addressed in paragraphs (a) and (b) above, should be provided to the appropriate operational unit in INTD or CID.

Operational Subprogram Responsibilities

134 Alphas

Appropriate Operational Section/Unit

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